



150 N. 2nd St./PO Box 83
Jefferson, OR 97352
Ph: 541.327.2768
Fax: 541.327.3120

CITY OF JEFFERSON

Council Worksession

July 11, 2024

6:30pm

RULES OF CONDUCT FOR PUBLIC MEETINGS

1. No person shall be disorderly, abusive, or disruptive of the orderly conduct of the meeting.
2. Persons shall not testify without first receiving recognition from the presiding officer and stating their full name and residence address.
3. No person shall present irrelevant, immaterial, or repetitious testimony or evidence.
4. There shall be no audience demonstrations such as applause, cheering, display of signs, or other conduct disruptive of the meeting.

The above listed meeting will be held in person at City Hall and virtually on Zoom. To join the meeting on a PC, laptop, or other device, click the link and enter the password provided.

To join by phone/audio, dial (253) 215 8782 and enter the same password.

<https://us06web.zoom.us/j/86950029690?pwd=paA6MIZfzSWbAt1gB8lqwABPtCjzo.1>

Meeting ID: 869 5002 9690 Passcode: 740786

Further accommodation requests should be made to City Hall in advance of the meeting. Meeting materials are available on the City's website: jeffersonoregon.org, or can be provided by other means upon request. Additional information may be obtained by contacting City Hall.

AGENDA

I. CALL TO ORDER/FLAG SALUTE

II. WORKSESSION TOPICS

- A. Recommendation for Bid Award Re: 5th Street Improvement Project
- B. Resolution# 1102, Establishing Fees for Lots Within the Jefferson Cemetery & Repealing Resolution# 1037
- C. Resolution# 1103, Setting the COLA for FY 2024-25 to Establish Adjustment of Employee Wages, Water & Sewer Rates, and Cemetery Burial Spaces Based on CPI
- D. Resolution# 1104, Announcing the Official Name and Grand Opening of New Park Located at 280 Mill St. and Adopting City Park Rules & Regulations
- E. Request for Review of Cemetery Policies Re: Grave Marker Decorations
- F. Review Psilocybin Ban – Discussion/No Materials

III. APPROVAL OF ACCOUNTS PAYABLE -1st half for July

IV. VISITORS

V. COUNCIL/STAFF COMMENTS

VI. ADJOURNMENT

Posted: July 3, 2024
Sarah Cook, City Manager

Equal Opportunity Employer & Provider



WESTECH ENGINEERING, INC.
CONSULTING ENGINEERS & PLANNERS

July 3, 2024

The Honorable Mayor and City Council
City of Jefferson
150 N 2nd Street
Jefferson, OR 97352

RE: Recommendation for Award, 5th Street Improvements
JO. 949.2290.0

Ladies and Gentlemen:

Bids for the above referenced project were received and opened at our office at 1:00 p.m. on July 2, 2024. There were a total of 8 (eight) responsive bids received from qualified bidders. We are pleased with the level of interest the project generated among contractors, and with the bid response.

The low bid was submitted by Wurdinger Excavation of Monmouth, Oregon. The bid prices, in addition to our estimate for the work, are shown on the attached spread sheet.

Subject to the attached Notice of Intent to Award, we recommend the City authorize award of a contract in the amount of **\$861,742.84** to **Wurdinger Excavating**.

We have sent out the Notice of Intent to Award, subject to Council Award, to the bidders as required by OAR 137-049-0395(1). Sending out the Notice of Intent to Award starts the statutory time limit for the 7-day bid protest period required prior to issuance of the official Notice of Award but does not obligate the City to issue the final Notice of Award.


Upon expiration of the 7-day protest period (*assuming no bid protests*) and approval by the City Council, we will then proceed to issue a Notice of Award to the Contractor, after which we will proceed with obtaining the required signatures for the Contract Documents and schedule a preconstruction conference with the Contractor, the City and any affected utilities. We plan to issue the notice to proceed as soon as practical after contracts are signed and the preconstruction conference is held.

We hope this information is useful and will assist the City Council in making a final decision on the award of this project. We are happy to attend the City Council meeting and to answer questions or to discuss the project in more detail if you desire.

If you have any questions or need additional information regarding this matter, please contact us at (503) 585-2474.

Sincerely,

WESTECH ENGINEERING, INC.


Steven A. Ward, P.E.
Project Manager

JEFFERSON, OREGON
5TH STREET IMPROVEMENT PROJECT
NOTICE OF INTENT TO AWARD

OWNER: CITY OF JEFFERSON

TO: All Bidders

DATE: July 3, 2024

Pursuant with ORS 279C.375 and OAR 137-049-0395(1), this document constitutes the Owner's notice that it intends to award a contract for the above referenced work to **Wurdinger Excavating**, contingent upon authorization and approval of this award by the City Council.

A copy of project bid tabulations is enclosed.

Issuance of the Notice of Award is subject to receipt of all required documents and approvals as applicable (including final authorization by applicable funding agencies). Owner's issuance of the Notice of Award will be not occur sooner than seven (7) calendar days following the issuance of this Notice, or after Owner affirms this award in the event of a timely filed protest, whichever is later (*ORS 279C.375 and OAR 137-049-0395*).

Bidder list (*copy of this notice provided to all bidders*):

- Wurdinger Excavating
- Jesse Rodriguez Construction
- Knife River
- North Santiam Paving
- SLE, Inc.
- Pacific Northwest Construction
- Kerr Contractors
- Turney Excavating

encl: (*bid tabulations*)

cc w/encl:

- Mr. Jeff Buskirk, City of Jefferson

RESOLUTION #1102

A RESOLUTION TO ESTABLISH FEES FOR LOTS WITHIN THE JEFFERSON CEMETERY AND REPEALING RESOLUTION #1037

WHEREAS, Section 9.20.020 of the Jefferson Municipal Code authorizes the City Council to set the charges for cemetery burial spaces and other necessary fees to ensure proper operation, maintenance, and care of the cemetery takes place; and,

WHEREAS, The price for burial plots was last raised in 2018; and

WHEREAS, After a periodic review of fees charged by cemeteries around the state, the Council decided not to raise the cost of burial spaces for City residents and instead, to add a surcharge to burial spaces purchased for those that do not reside inside the City,

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Jefferson, a Municipal Corporation of the State of Oregon, as follows:

Section 1. Single Graves:

The charge for a single grave lot in any section of the Cemetery shall be \$800, except as provided in Sections 2 – 4 below. Cremation urns may be placed on a previously purchased grave lot for an additional charge of \$450.

Section 2. Children's Section:

The charge for a single grave lot in the Children's Section of the Cemetery shall be \$450.

Section 3. Urn Section:

The charge for a single grave lot in the Urn Section of the Cemetery shall be \$450.

Section 4. Outside City Surcharge:

The charge for any burial space in the Cemetery shall include an additional 50% surcharge for those residing outside the incorporated city limits.

Section 5. Inflation Rate Adjustments

The fees established herein shall be adjusted each July to account for changes in the Consumer Price Index. City Council may elect to waive such increases prior to each July.

Section 6: Repeal:

Resolution # 1037 is hereby repealed.

Adopted and effective the 11th day of July in the year two thousand and twenty-four.

Michael D. Myers, Mayor

ATTEST:

Sarah Cook, City Manager/Recorder

RESOLUTION #1103

SETTING THE COST OF LIVING ALLOWANCE (COLA) FOR FISCAL
YEAR 2024-25 TO ESTABLISH THE ADJUSTMENT OF EMPLOYEE
WAGES, WATER/SEWER RATES, AND CEMETERY BURIAL SPACES
BASED ON THE CONSUMER PRICE INDEX

WHEREAS, the City of Jefferson values its employees and is committed to providing consistent pay practices and competitive compensation that will attract, retain and motivate them; and,

WHEREAS, existing fee schedules for water/sewer rates and cemetery burial spaces call for annual rate adjustments each July, based on changes in the Consumer Price Index, to account for inflation; and,

WHEREAS, the City Council understands the importance and impact these small increases in fees have on the future growth and sustainability of Jefferson, relative to funding its infrastructure and maintaining the pioneer cemetery,

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Jefferson hereby declares:

The FY 2024-25 COLA be set at 3.7%, and authorizes the City Manager to adjust employee wages, water & sewer rates, and cemetery burial spaces by the same.

Resolved by the City Council this eleventh day of July in the year two-thousand and twenty-four and effective immediately for the processing of July's payroll and water & sewer billing, and for any purchases of cemetery burial space made after this date.

Michael D. Myers, Mayor

ATTEST:

Sarah Cook, City Manager/Recorder

RESOLUTION# 1104

ANNOUNCING THE OFFICIAL NAME AND GRAND OPENING OF THE NEW PARK LOCATED AT 280 MILL ST, AND ADOPTING CITY PARK RULES AND REGULATIONS

WHEREAS, through the development of community parks and green space, the City of Jefferson is committed to enhancing the quality of life for its citizens; and

WHEREAS, a new park has been established in our community, providing a valuable space for leisure, recreation, and gatherings; and

WHEREAS, community input and thoughtful consideration were essential in selecting an appropriate park name; and

WHEREAS, the City Council recognizes the significance of naming this park to reflect its purpose, location, and that it includes both functional and meaningful fixtures and amenities; and

WHEREAS, the City Council understands that having park rules promotes the overall health and safety of visitors to the park, contributes to a positive visitor experience, and promotes the longevity of the park for generations to come.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Jefferson hereby declares:

Section 1: Park Name

The new park located at 280 Mill St. in Jefferson, Oregon shall be officially named "RIVER VIEW PARK."

Section 2: Grand Opening

A ribbon cutting ceremony will take place on **Monday, July 29, 2024, at 12:00pm (Noon)** to commemorate the official grand opening of the new River View Park. The public is invited to attend and celebrate this exciting addition to the community.

Section 3: Park Rules Policy

The attached City Park Rules and Regulations policy is incorporated herein and identified as Exhibit A.

Resolved by the Jefferson City Council this eleventh day of July in the year two thousand and twenty-four.

Michael D. Myers, Mayor

ATTEST:

Sarah Cook, City Manager/Recorder

RESOLUTION# 1104 – EXHIBIT A

CITY OF JEFFERSON

CITY PARK RULES AND REGULATIONS

I. PURPOSE

The City creates the following rules and regulations to protect, maintain, and preserve the public enjoyment of City owned parks for generations to come. The following rules and regulations are hereby established and set in order to protect the health, safety, and welfare of the general public when utilizing our local parks.

II. GENERAL PARK RULES

1. **Hours of Operation:** City parks are open for public use during daylight hours. No person shall use or frequent City parks between dusk and dawn.
2. **Nonexclusive:** City park property is publicly owned and intended for the nonexclusive use and enjoyment of the public on a first come, first serve basis unless a City reservation is obtained. No person shall use, occupy or hold any portion of the park picnic areas, buildings, BBQ's or other areas or structures that exclude others for an unreasonable amount of time.
3. **Fires:** Acts that create or generate fires, open flames, sparks, or explosions of any kind are strictly prohibited at City parks with the exception of the charcoal BBQ grills available at River View Park. City provided grills may be blocked off and unavailable for use during times of high risk fire danger.
4. **Pets:** Animals are not permitted in City parks unless they are on a leash and under supervision at all times. Pets or animals are not allowed to run at large or create a nuisance to other park visitors, neighboring properties or the public. All animal fecal matter must be picked up by the owner or handler, placed in an appropriate container and disposed of in trash receptacles or removed from the park.
5. **Alcohol:** Public consumption of alcohol in City parks is strictly prohibited.
6. **Smoking:** Smoking in or near any City building or park is strictly prohibited. This includes, but is not limited to, smoking or consuming any tobacco products, e-cigarettes, marijuana, or vaping products.
7. **Noise:** Music, singing, yelling and other noise must be kept at levels which do not disturb the reasonable peace and quiet of any citizen. No person shall cause "unreasonable noise", defined in chapter 5.12.020 of the Jefferson Municipal code. Excessive noise disturbances may result in terminating reservation, removal from the park, or citation/fines.
8. **Selling of Merchandise:** No peddling, soliciting or commercial enterprise is permitted in a City park without prior approval from the City of Jefferson.
9. **Weapons:** No person shall discharge firearms, air guns, bow and arrows, slingshots or other types of weapons within the City limits and no weapons of any kind are allowed in City parks with the exception of law enforcement officers.

RESOLUTION# 1104 – EXHIBIT A

10. **Camping:** Camping is prohibited in all City parks and designated park land, per 5.16.020 of the Jefferson Municipal Code.
11. **Waste Materials:** No person shall scatter, discard, or dispose of any garbage, bottles, broken glass, tin cans or paper, litter or waste materials of any kind except in appropriate trash receptacles. It shall be unlawful for any person to dispose of household garbage, rubbish, trash or yard debris at any City park.
12. **Public Nuisance:** No person shall use abusive, threatening, boisterous, vile, obscene or indecent language or gestures in City parks, nor shall any person cause, attempt to cause, or bring about any public nuisance. Drunken and/or disorderly conduct shall be deemed a public nuisance and shall be cause for expulsion from the park.
13. **Damage:** No person shall damage, deface or remove any table, bench, building, sign, monument, fountain, faucet, plant, tree, or any other fixtures of a City park, grounds or facility. It is prohibited to use any park furnishing, amenity, or fixture for anything other than its intended use.
14. **Hazards:** All park users should immediately notify the City of Jefferson or the Marion County Sheriff's Office of hazardous conditions in a City park, or any condition, or activity alleged to be in violation of these rules and regulations.
15. **Inflatables:** Use of inflatables, such as bounce houses or similar objects is not allowed in City parks.
16. **Enforcement:** The City Manager, or designee, or Marion County Sheriff's Office shall be charged with enforcement of park rules. Enforcement actions may include, but are not limited to the following:
 - a) Immediate termination of reservation and/or cancellation of activity or group use of the park;
 - b) Trespass from the park;
 - c) non refund of deposit;
 - d) warning or notice of rule violation(s);
 - e) citations or fines;
 - f) any other reasonable and appropriate level of enforcement necessary to obtain compliance of the park rules.
17. No person shall climb on, over, or go through, the fence surrounding the park to access the river.
18. No person shall put anything into or cause anything to end up in the waterway known as the Santiam River.
19. All park guests must comply with all City, State, and Federal laws.

III. RIVER VIEW PARK RULES

In addition to the General Park Rules established herein, the following rules also apply to River View Park:

1. The River View Park Pavilion is available for public use and enjoyment on a first come, first serve basis, unless a reservation is obtained through the City.
2. Pavilion reservations are made on a first come, first serve basis.

RESOLUTION# 1104 – EXHIBIT A

3. Reservations provide renters exclusive use of the pavilion only. The remainder of the park is open to the public. Open space and all other fixtures or amenities are not available for rent.
4. The park pavilion may be reserved up to 6 months in advance.
5. Park users must properly dispose of all trash generated from use and provide cleanup during and after use.
6. All tape, tape residue, decorations and signage must be removed from the park pavilion and any other fixtures. Use of staples, tacks, glue, and/or nails is prohibited.
7. Climbing on or misuse of any park furnishings, counters, pavilion or other fixtures is strictly prohibited.

Obtaining a Reservation:

A complete application is required to obtain a reservation for the River View Park Pavilion, and will request the following information:

1. The name and address of the applicant;
2. The name and address of the person(s), corporation or association sponsoring the activity, if any;
3. The day and hours for which the reservation is desired;
4. An estimate of the anticipated attendance;
5. Signed waiver from applicant releasing the City from liability and acknowledging understanding of all park rules and risks associated with the reservation;
6. Indication if applicant will be utilizing the electric outlets or BBQ's;
7. Any other relevant information that the City finds reasonable and necessary to obtain.

Reservation Standards:

The City reserves the right to deny an application for the reservation of the park pavilion based on the following standards:

1. The proposed activity or use of the park will unreasonably interfere with or detract from the general enjoyment of the park, the promotion of public health, welfare and recreation;
2. The proposed activity or use is anticipated to incite violence, crime or disorderly conduct;
3. The proposed activity will entail unusual, extraordinary or burdensome expense or police operation by the City;
4. The pavilion has been previously reserved by another group at the day and hour requested;
5. The applicant fails to submit the required materials, deposits, and/or fees prior to the date of the requested reservation;
6. Prior park violations from previous use or reservation.

IX. RESERVED (future park rules)

X. RESERVED (for future park rules)

ORDINANCE #730

AN ORDINANCE SETTING POLICIES RELATING TO AND PROVIDING FOR THE CONTROL, MANAGEMENT, AND OPERATION OF THE JEFFERSON PIONEER CEMETERY, AUTHORIZING FEES, AND REPEALING ORDINANCE #641 AND #681

WHEREAS, the historic Jefferson Pioneer Cemetery is the final resting place for generations of Oregonians; a sanctuary of life, love, and memories that must be properly cared for and maintained; and

WHEREAS, as the owner of the Cemetery, the City is obligated to establish policies and procedures to ensure the uniform care and permanent beauty of the grounds, for the mutual respect and protection of the City, plot owners, and visitors,

Now; therefore, the City of Jefferson City Council ordains as follows:

SECTION 1: CEMETERY FUNDS

(1) A Cemetery Fund shall be maintained separate and apart from the general fund of the City. All monies arising from the operation of the Jefferson Cemetery shall be placed to the credit of the Cemetery Fund. Existing Cemetery funds, any future funds accruing from the sale of lots in the cemetery, and any other revenue received for the benefit of the cemetery, shall be appropriated for the use, care, maintenance and operation of the Jefferson Cemetery, and shall be reflected as such in the City's annual budget.

(2) The City Recorder or designee shall disburse approved money from the Cemetery Fund for payment of expenses incurred in connection with the operation and maintenance of the Cemetery, and in the same manner as other expenses of the City are paid.

SECTION 2: FEES

(1) Charges for cemetery plots and other fees associated with the operation of the cemetery shall be set by resolution of the Council.

(2) All lots must be paid for in full, at the time of purchase, and before interment.

SECTION 3: PROPERTY DEED

(1) Upon receipt of full payment, a property deed shall be prepared and provided to the purchaser of any cemetery lot, acknowledging the purchase and conveyance of the property. The deed shall identify the location of the property within the Cemetery, the purchaser's name, contact information and date of birth, and any other relevant information required for proper record keeping by the City. Names of heirs, next of kin, or other persons with the authority to make changes or decisions on behalf of the purchaser must be provided at the time of purchase.

(2) When a deed or receipt for a past purchase is missing, proof of family lineage must be presented before burial will be allowed in a family block. The family assumes all responsibility for any problems that could arise, including re-interment, and must sign an agreement indicating as such.

SECTION 4: CEMETERY SECTIONS

(1) The North section extends from the west border of the cemetery to the east border, going directly through the middle of the cemetery. The lots in this section are numbered from 1 to 217. Full blocks in the North section were originally platted with eight single grave lots; however, in accordance with ORS 97.360, could be increased to ten single grave lots.

(2) The South section extends from the west border of the cemetery to the east border, lying along the south end of the cemetery. The blocks in the original South section are numbered from 1 to 64 and additional space is available, when needed. Full blocks in the original South section are platted with twelve single grave lots.

(3) Two Urn sections are located in the South section; lot numbers 57 and 58. Lots in the Urn sections cannot be reserved for future use. Urns shall be interred in the next available lot in the order they are purchased.

(4) The Wied section covers two-thirds of the northeast area of the cemetery. The blocks in the Wied section are numbered from 1 to 184. Full blocks in the Wied section are platted with six single grave lots.

(5) A Children's section is located on the east end of the Wied section in blocks 4, 5, and 12, and are reserved for children aged 0 to 3 years old.

(6) The Warner section is located along the east boarder of the cemetery and runs to the west end of the parking lot, before connecting to the Weid section. The blocks in the Warner section are numbered from 1 to 72 with six plots per block.

(7) The Ammon section is located in the northwest corner of the cemetery and will be platted to mirror the Wied section when expansion becomes necessary.

(8) Grave markers or stones are not included in the purchase of cemetery plots.



SECTION 5: FLOWERS, SHRUBS, AND OTHER DECORATIONS

(1) Providing for the overall safety of visitors and workers alike, routine mowing, trimming, and general upkeep of all areas of the cemetery is required, including controlling high grass and weeds to prevent the risk of fire. In order to properly maintain the perpetual care of the cemetery grounds, no flowers or decorations of any kind shall be left on grave markers longer than six days, and no flowers or decorations of any kind shall be left around markers or on any other portion of the grave site for any period of time.

(2) Christmas decorations shall not be left after January 15th.

(3) No flowers, shrubs, trees, or other plantings of a permanent nature are allowed on or around grave sites. Flowers, shrubs, trees, or other plantings of a permanent nature placed prior to 2014 are grandfathered in and will be removed if deemed hazardous or is the cause of damage to graves or markers.

(4) Without notice, the cemetery caretaker is authorized to remove flowers, decorations, or unauthorized plantings that are in violation of this section. Items left directly on the marker or stone may remain longer, if they do not hinder the mowing of the cemetery.

SECTION 6: MARKERS OR STONES

(1) Single markers and stones in the Wied, Warner, and Ammon sections shall be a minimum of 16" x 8" and a maximum of 30" x 18". Double markers and stones shall be a minimum of 36" x 12" and a maximum of 48" x 18". All stones and markers shall be set in a minimum of 4" border of sidewalk grade concrete base that is 5 1/2" thick with 3/8" minimum steel reinforcement completely around the marker and tied. The single or double flat markers must have rounded corners and beveled edges. If stainless steel vases are used in the border, it should be 6" wide. Markers or headstones shall not protrude above the ground level in these sections.

(2) Markers or stones in the Children's section shall be 8" x 16" with a 3" cement edge and shall not protrude above the level of the ground.

(3) Single markers and stones in the North and South section, shall be a minimum of 16" x 8" and a maximum of 30" x 18". Double markers and stones shall be a minimum of 36" x 12" and a maximum of 48" x 18". All stones and markers shall be set in a minimum of 4" border of sidewalk grade concrete base that is 5 1/2" thick with 3/8" minimum steel reinforcement completely around the marker and tied. The single or double markers must have rounded corners and beveled edges. If stainless steel vases are used in the border, it should be 6" wide. Markers or headstones may protrude above the ground level in the North and South sections.

(4) Markers or stones in the Urn section must be set with a cement edge, may not exceed 24" x 32" and shall not protrude above the level of the ground.

(5) All markers and stones shall be made free of ornamentation, metal, glass, or other non-engraved trimming.

(6) All markers and stones must be set by a professional stone setter using sidewalk grade concrete. Unauthorized placement of markers, or markers in violation of this section, are subject to removal.

SECTION 7: CASKETS OR VAULTS

(1) All burial caskets must be protected by a cement liner, cement vault or other approved vault material. No wood burial boxes or unapproved fiberglass vaults are allowed.

SECTION 8: OPENING, CLOSING & MARKING GRAVESITES

(1) The purchase price of cemetery plots does not include the opening and closing of burial sites. All opening and closing must be performed by a professional, bonded excavator.

(2) City staff will identify and mark grave sites for upcoming burials and marker placements. Burials and marker placements shall be performed within the marked areas only.

SECTION 9: CEMETERY HOURS & OTHER REGULATIONS

(1) The Jefferson Pioneer Cemetery is open to the public daily from 8am to sunset, year round. Visitors on site at the time of closing will be asked to leave. In accordance with ORS 164.245, unauthorized entry to the cemetery after the gate is closed constitutes criminal trespass in the second degree and will be reported to Marion County Sheriff's Office.

(2) The driving speed within the cemetery is limited to 5mph.

(3) Smoking of any kind, and the consumption of alcohol or illegal substances in the cemetery is prohibited.

(4) Scattering of cremated remains, burying pets, or scattering pet cremains anywhere in the cemetery is expressly prohibited.

(5) Dogs are permitted in the cemetery on the roadway only, and must be on a leash and under the control of the pet owner. Pet owners must pick up pet waste.

(6) No person, group, or agency is permitted to perform any work or maintenance of any kind in or upon the grounds of the cemetery, except for City personnel or those authorized or assigned by the City.

SECTION 10: REPEAL

(1) Ordinance# 641 and #681 are hereby repealed.

SECTION 11: SEVERABILITY & SAVING CLAUSE

(1) The invalidity of any section or part of a section of this ordinance shall not affect the validity of the remaining sections or parts of sections.

(2) The repeal of ordinances in Section 10 shall not invalidate any action taken under their authority.

Enacted by City Council: The 24th day of August, 2023.
Effective: The 24th day of September, 2023.

Michael D. Myers, Mayor

ATTEST:

Sarah Cook, City Manager/ Recorder

Report Criteria:

Detail report.
 Invoices with totals above \$0.00 included.
 Only unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Aguilera, Nicolas							
8369	Aguilera, Nicolas	2024 JUNE	NEW WORK BOOTS	06/23/2024	74.24	.00	
8369	Aguilera, Nicolas	2024 JUNE		06/23/2024	74.24	.00	
8369	Aguilera, Nicolas	2024 JUNE		06/23/2024	28.50	.00	
Total Aguilera, Nicolas:					176.98	.00	
Airgas USA, LLC							
6902	Airgas USA, LLC	5509309556	CYL RENTAL	06/30/2024	113.64	.00	
6902	Airgas USA, LLC	9151245519	CHEMICALS	06/26/2024	1,183.02	.00	
Total Airgas USA, LLC:					1,296.66	.00	
ALYRICA NETWORKS							
8469	ALYRICA NETWORKS	55847-2407	City Phone/Internet	07/02/2024	20.00	.00	
8469	ALYRICA NETWORKS	55847-2407	City Phone/Internet	07/02/2024	119.51	.00	
8469	ALYRICA NETWORKS	55847-2407	City Phone/Internet	07/02/2024	119.51	.00	
8469	ALYRICA NETWORKS	55847-2407	City Phone/Internet	07/02/2024	63.92	.00	
8469	ALYRICA NETWORKS	55847-2407	City Phone/Internet	07/02/2024	367.06	.00	
Total ALYRICA NETWORKS:					690.00	.00	
ASSOC. FOR RURAL & SMALL LIBRARIES							
8435	ASSOC. FOR RURAL & SMALL L	72367	N HEINRICH 24-25 MEMBER RE	06/11/2024	75.00	.00	
Total ASSOC. FOR RURAL & SMALL LIBRARIES:					75.00	.00	
BERMAN, MELISSA							
580	BERMAN, MELISSA	JUNE 2024	GATEKEEPER SERVICES	07/01/2024	180.00	.00	
Total BERMAN, MELISSA:					180.00	.00	
BUCK'S SANITARY SERVICE							
810	BUCK'S SANITARY SERVICE	262733	HANDICAP RENTAL FOR HERO	06/28/2024	395.00	.00	
810	BUCK'S SANITARY SERVICE	262735	HEROES DAY PORT A POTTY	06/28/2024	220.00	.00	
810	BUCK'S SANITARY SERVICE	263128	Rent Monthly-Standard Unit	06/28/2024	55.12	.00	
810	BUCK'S SANITARY SERVICE	263128		06/28/2024	55.13	.00	
Total BUCK'S SANITARY SERVICE:					725.25	.00	
BUSINESS CONNECTIONS							
7307	BUSINESS CONNECTIONS	000033-197-27	PW After-Hrs Emerg Svc	07/01/2024	49.84	.00	
7307	BUSINESS CONNECTIONS	000033-197-27	PW After-Hrs Emerg Svc	07/01/2024	49.83	.00	
Total BUSINESS CONNECTIONS:					99.67	.00	
CASELLE							
990	CASELLE	133502	Annual Support & Maint FY 2024-	06/01/2024	2,481.00	.00	
990	CASELLE	133502		06/01/2024	1,479.00	.00	
990	CASELLE	133502	Annual Support	06/01/2024	500.00	.00	
990	CASELLE	133502	Annual Support	06/01/2024	2,991.00	.00	
990	CASELLE	133502		06/01/2024	2,991.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total CASELLE:					10,442.00	.00	
FRERES BUILDING SUPPLY							
2080	FRERES BUILDING SUPPLY	JUNE 24 CHG	CONSER HOUSE	06/30/2024	4.79	.00	
2080	FRERES BUILDING SUPPLY	JUNE 24 CHG	Misc parts,supplies,materials	06/30/2024	27.98	.00	
2080	FRERES BUILDING SUPPLY	JUNE 24 CHG	CONCRETE PARK PATH	06/30/2024	170.33	.00	
2080	FRERES BUILDING SUPPLY	JUNE 24 CHG	Misc parts,supplies,materials	06/30/2024	39.10	.00	
2080	FRERES BUILDING SUPPLY	JUNE 24 CHG		06/30/2024	39.10	.00	
2080	FRERES BUILDING SUPPLY	JUNE 24 CHG		06/30/2024	8.68	.00	
2080	FRERES BUILDING SUPPLY	JUNE 24 CHG	Misc parts,supplies,materials	06/30/2024	9.99	.00	
Total FRERES BUILDING SUPPLY:					299.97	.00	
LANE COUNCIL OF GOVERNMENTS							
8201	LANE COUNCIL OF GOVERNME	2024	FY24-25 MEMBER DUES	05/21/2024	633.00	.00	
Total LANE COUNCIL OF GOVERNMENTS:					633.00	.00	
LEAGUE OF OREGON CITIES							
3320	LEAGUE OF OREGON CITIES	2024-200278	24-25 MEMBERSHIP DUES	07/01/2024	3,493.50	.00	
Total LEAGUE OF OREGON CITIES:					3,493.50	.00	
LES SCHWAB TIRE CENTER							
3360	LES SCHWAB TIRE CENTER	2301408658	TR87 BIAS INDUSTRIAL TUBES	06/27/2024	21.98	.00	
Total LES SCHWAB TIRE CENTER:					21.98	.00	
MARION COUNTY TREASURER							
3700	MARION COUNTY TREASURER	JUNE 2024	FINES & ASSESSMENTS	07/01/2024	80.00	.00	
Total MARION COUNTY TREASURER:					80.00	.00	
MARION COUNTY, SHERIFF OF							
3710	MARION COUNTY, SHERIFF OF	106809	Monthly Law Enforcement Svc	06/18/2024	54,499.37	.00	
Total MARION COUNTY, SHERIFF OF:					54,499.37	.00	
MID-VALLEY NEWSPAPERS							
3860	MID-VALLEY NEWSPAPERS	163654-1	FY 24-25 BUDGET NOTICE	06/23/2024	1,595.15	.00	
Total MID-VALLEY NEWSPAPERS:					1,595.15	.00	
MYERS, CARL							
4030	MYERS, CARL	JUNE 2024	MUNICIPAL COURT JUDGE	06/30/2024	250.00	.00	
Total MYERS, CARL:					250.00	.00	
ONE CALL CONCEPTS, INC.							
4410	ONE CALL CONCEPTS, INC.	4060400	Locates	06/30/2024	16.80	.00	
4410	ONE CALL CONCEPTS, INC.	4060400	Locates	06/30/2024	16.80	.00	
Total ONE CALL CONCEPTS, INC.:					33.60	.00	
OREGON LIBRARY ASSOCIATION							
4630	OREGON LIBRARY ASSOCIATI	24031	R HEINRICH MEMBER RENEWA	05/11/2024	94.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total OREGON LIBRARY ASSOCIATION:					94.00	.00	
OREGON STATE POLICE							
4710	OREGON STATE POLICE	12650	Volunteer Background Checks	06/30/2024	33.00	.00	
Total OREGON STATE POLICE:					33.00	.00	
OREGON STATE REVENUE - COURT F							
4720	OREGON STATE REVENUE - C	JUNE 2024	FINES & ASSESSMENTS	07/01/2024	250.00	.00	
Total OREGON STATE REVENUE - COURT F:					250.00	.00	
PACIFIC OFFICE AUTOMATION							
4850	PACIFIC OFFICE AUTOMATION	216673	QUARTERLY COPY COUNT	05/05/2024	95.93	.00	
4850	PACIFIC OFFICE AUTOMATION	329411	WATER QUALITY REPORTS	06/24/2024	795.00	.00	
Total PACIFIC OFFICE AUTOMATION:					890.93	.00	
PACIFIC SANITATION, INC.							
4870	PACIFIC SANITATION, INC.	JUNE 2024	Utility Sanitation Svc	06/28/2024	49.00	.00	
4870	PACIFIC SANITATION, INC.	JUNE 2024	Utility Sanitation Svc	06/28/2024	49.00	.00	
Total PACIFIC SANITATION, INC.:					98.00	.00	
PEAK INTERNET							
4990	PEAK INTERNET	JULY 2024	HOSTED EMAIL	07/01/2024	5.00	.00	
Total PEAK INTERNET:					5.00	.00	
PRINTING SOLUTIONS							
6866	PRINTING SOLUTIONS	36481	CITY LETTERHEAD	06/24/2024	497.02	.00	
Total PRINTING SOLUTIONS:					497.02	.00	
QUILL CORPORATION							
5340	QUILL CORPORATION	39114888	Office/Kitchen/Toiletries	06/13/2024	274.51	.00	
Total QUILL CORPORATION:					274.51	.00	
TRUAX CORPORATION							
6852	TRUAX CORPORATION	JUNE 2024 CH	Fuel	06/30/2024	80.68	.00	
6852	TRUAX CORPORATION	JUNE 2024 CH	Fuel	06/30/2024	363.08	.00	
6852	TRUAX CORPORATION	JUNE 2024 CH	Fuel	06/30/2024	363.08	.00	
Total TRUAX CORPORATION:					806.84	.00	
U.S. POSTAL SERVICE							
6320	U.S. POSTAL SERVICE	2024 JULY	PO Box 83 Renewal	07/03/2024	216.00	.00	
Total U.S. POSTAL SERVICE:					216.00	.00	
WESTECH ENGINEERING, INC.							
6680	WESTECH ENGINEERING, INC.	298444	PRJ 949.4122 XR ADDITION	06/30/2024	1,552.35	.00	
6680	WESTECH ENGINEERING, INC.	298481	General City Engineering	06/30/2024	84.50	.00	
6680	WESTECH ENGINEERING, INC.	298481	5TH ST IMPROVEMENTS	06/30/2024	7,467.58	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
					<u>9,104.43</u>	<u>.00</u>	
			Total WESTECH ENGINEERING, INC.:				
			Grand Totals:		<u>86,861.86</u>	<u>.00</u>	

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 10:						66,997.02	.00	66,997.02	
Total 14:						232.92	.00	232.92	
Total 16:						170.33	.00	170.33	
Total 21:						117.86	.00	117.86	
Total 23:						5,859.34	.00	5,859.34	
Total 24:						3,757.69	.00	3,757.69	
Total 25:						701.98	.00	701.98	
Total 37:						1,552.35	.00	1,552.35	
Total 42:						7,467.58	.00	7,467.58	
Total 54:						4.79	.00	4.79	
Total :						86,861.86	.00	86,861.86	
Grand Totals:						86,861.86	.00	86,861.86	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
Grand Totals:	86,861.86	.00	86,861.86

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
Grand Totals:	86,861.86	.00	