

CITY OF JEFFERSON
Regular Council Meeting
July 27, 2023
6:30pm

COUNCILORS PRESENT: David Kellogg, David Watkins, Bob Rossiter, Keonali Hutley, Charles Vickery, Mayor Michael Myers
COUNCILORS ABSENT: Chandra Cruikshank
STAFF PRESENT: Sarah Cook, CM/R

- I. **CALL TO ORDER/FLAG SALUTE** – Mayor Myers called the meeting to order at 6:30pm and led in the flag salute.
- II. **PUBLIC HEARING** – Ordinance# 728, to Assess Costs and Lien the Property Located at 133 S. 5th St for Sidewalk Repairs Performed by the City

Mayor Myers opened the hearing at 6:31pm and read the background and summary report. There were no conflicts of interest, bias, or ex-parte contact declared by the City Council. He called for public testimony, confirming with staff that no written testimony had been received. No oral testimony was given and the hearing was closed at 6:34pm.

Mayor Myers proceeded to read the ordinance adoption procedures for Ordinance# 728 and read the ordinance by title only for the first reading. Councilor Watkins moved to adopt the ordinance and pass it to the second reading by title only. Councilor Rossiter seconded. All in favor: Ayes – 5, Opposed – 0. **APPROVED.** Mayor Myers read Ordinance# 728 by title only for the second reading. Councilor Watkins moved to adopt the ordinance and that the title of the ordinance become the ordinance. Councilor Kellogg seconded. Roll Call Vote: Kellogg – aye; Watkins – aye; Rossiter – aye; Hutley – aye; Vickery – aye. **APPROVED.**

III. **OLD BUSINESS** – None

IV. **NEW BUSINESS**

4.1 Planning Commission Resignation

Councilor Kellogg moved to accept the resignation of Bruce Forbes from the Planning Commission, seconded by Councilor Hutley. All in favor: Ayes – 5, Opposed – 0. **APPROVED.**

4.2 Draft Lease with JSD – for Review/Edits Only

Councilor Vickery noted his wife was a member of the school board in the event of any potential conflict. Councilor Kellogg was interested in seeing costs involved with constructing a splash pad park before entering into an agreement. Mayor Myers explained the steps involved in investigating costs, including preparation of a design and site plan, which involved the engineer, not to mention staff's time in researching and compiling information, so typically the first step was to acquire the property.

Councilor Kellogg expressed concern about being locked into the lease if it meant they had to build the splash pad, and questioned what would happen if they changed their minds after researching it. Staff noted they would seek appropriate language for the addition of a failsafe clause.

There was brief discussion about the signage allowed on the property and the idea that the school site was not the best place to include any sort of community information board, as there would be little oversight as to what was posted. All agreed that signs for a park name, park rules, and other associated signs were appropriate.

Staff was directed to make the minor change and send an updated draft to the school district for their review, without the need to bring it back to Council.

V. DISCUSSION/INFORMATION

- 5.1 Employer Support of the Guard and Reserve – FYI, Mayor Myers explained his involvement, noting there were no current staff members involved; however, the City would support it if they ever did.
- 5.2 City Clean Up Day – FYI, all encouraged to spread the word.
- 5.3 National Night Out – FYI, Sarah provided an update on donated food items and various plans for the event.

VI. CONSENT AGENDA

Councilor Watkins moved to approve; Councilor Rossiter seconded. Sarah Cook provided explanation regarding the \$40 library lost item fee. All in favor: Ayes – 5, Opposed – 0. **APPROVED.**

VII. COMMITTEE/DEPARTMENT UPDATES

Historical Society – no new info

Planning Commission – meeting next week

Fire Board – Mayor met with Chief to discuss levy and location of fire equipment across tracks

Parks & Rec – no new info

School Board – new board members, new campaign “Jefferson on the Move”, looking to replace track

Library – no new info

Landmarks Advisory – map was displayed that identified historic properties and they planned to share it at PC meeting too; Mayor advised members of the upcoming joint meeting where development code would be reviewed and encouraged them to utilize that time to bring forth suggestions and desires they’d like to see in regards to protecting/preserving historic properties

MWACT – no new info

TAC – no new info

City Parks – reviewed draft lease for splash pad; members were asked to research park rules

VIII. VISITORS

Patti Ball – provided an update on the Historical Society, noting the landscaping grant was closed, a paint and pour event was next week, received 2 donations from local residents, preparing for Aug. 8th meeting with MCSO and JFD.

Nancy Hamby – thankful for the recently placed barricades on Greenwood; expressed concern about parking in front of old café and doctors office, causing visibility concerns when entering onto highway; and wondered about a skate park instead of a splash pad, to which Mayor Myers spoke about land constraints and low hanging fruit opportunities.


IX. COUNCIL & STAFF UPDATES/COMMENTS

Mayor Myers provided follow up feedback to the Non-Profit Round Table held a couple weeks ago, noting the City would be committing to placing ads in Travel Oregon and Travel Salem magazines to market Jefferson and spread awareness about the museum and All Nations Native American Veterans Memorial. Additionally, the City would continue to hold it's large events and gatherings at the Community Center and pay full rental price to support them; and, would utilize the City's quarterly newsletter and reader board to share information about the Lions Club. Last, he noted he would be absent for the August Worksession, as he would be attending the annual Oregon Mayor's Conference.

Sarah Cook provided a brief update on the Dangerous Building case, noting the permit had been received and the owner had began removing the unsafe stairway system; the permit for the park pavilion was expected the following week; everybody should have received the email regarding the upcoming joint Worksession with the PC regarding the code review; she had begun the audit preparations for the year, noting much of it would be done online.

- X. **ADJOURNMENT** – Councilor Rossiter moved to adjourn, seconded by Councilor Watkins. All were in favor and the meeting closed at 7:28pm.

MINUTES APPROVED this 24th day of August, 2023.



Michael D. Myers, Mayor

ATTEST:



Sarah Cook, City Manager/Recorder