

# CITY OF JEFFERSON

Planning Commission

April 6, 2023

6:30 pm

**Present:** Jacquelyn Deeds, Edie O'Neil, Bruce Forbes, David Jones,  
Dustin Bridge, Walt Perry

**Via Zoom:** None

**Absent:** Erica Lummer

**Council Rep:** Charles Vickery

**Staff:** Deanna Donato, Scott Whyte, COG contract planner

**I. Call to Order:** Edie O'Neil called the meeting to order at 6:30 pm. Deanna informed the Commission that Amy Dixon officially retired and Scott Whyte would be taking over. Everyone welcomed him, and Edie moved onto the hearing.

## **II. New Business: PUBLIC HEARING**

### **A. LA-2023-01: Hearing opened at 6:32 pm**

Edie started the hearing by reading the required Type D hearing rules and procedures for conducting public hearing on legislative amendments. When she finished, she turned the meeting over to Scott for the staff report. Scott introduced himself formally and gave a brief history about himself. He then moved on with the staff report, stating that this would be the first hearing for the changes, and if they chose to refer it to City Council, they would then have the second hearing on May 11, 2023. He then gave brief summary of report and the staff recommendation that the Planning Commission pass a motion adopting the findings of his report and forward it to Council for approval. He then asked if there were any questions. There were some general questions and confusion over what the changes were, to which Scott replied that removing the language listed puts the code back the way it was, which means the change removes the need to seek/receive Conditional Use approval if multi-family residential shown to occupy more than 50% of the ground floor.

With no other questions from the Commission, Edie asked if anyone on zoom or visitors had any questions. Deanna stated no one was on zoom and the only visitor had none. Edie then stated that the hearing would be closed so that the Commission could deliberate and decide on one of the four action options; no further testimony would be permitted unless the public hearing was reopened. **Hearing closed at 6:40 pm.**

Edie asked if anyone wanted to see any changes made of if they were fine with the staff report presentation. All were fine with what was presented.

Edie called for a motion. Dustin Bridge moved to pass a motion adopting the findings in the staff report and recommend that the City Council approve the proposed

amendments as shown in Exhibit A. Walt Perry seconded. Edie called for a vote of those in favor and the vote was a unanimous 6-0 approval to move pass it to Council.

**III. Old Business: None**

**IV. Approval of Minutes-February 16, 2023**

David Jones moved to approve the minutes as written and Bruce Forbes seconded. All were in favor of approval of the minutes.

**V. Visitors: None**

**VII. Commissioner Questions/Comments: None**

**VIII. Adjournment:** Walt moved to adjourn and Jacquelyn Deeds seconded. Meeting ended at 6:48 pm.

MINUTES APPROVED THIS 17 DAY OF August, 2023.



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Edie O'Neil, Chair

ATTEST:



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Deanna Donato, Deputy City Recorder