



150 N. 2<sup>nd</sup> St./PO Box 83  
Jefferson, OR 97352  
Ph: 541.327.2768  
Fax: 541.327.3120

## **CITY OF JEFFERSON**

Planning Commission  
August 3, 2023  
6:30pm

### **RULES OF CONDUCT FOR PUBLIC MEETINGS**

1. No person shall be disorderly, abusive, or disruptive of the orderly conduct of the meeting.
2. Persons shall not testify without first receiving recognition from the presiding officer and stating their full name and residence address.
3. No person shall present irrelevant, immaterial, or repetitious testimony or evidence.
4. There shall be no audience demonstrations such as applause, cheering, display of signs, or other conduct disruptive of the meeting.

The above listed meeting will be held in person at City Hall and virtually on Zoom. Masks are optional. To join the meeting on a PC, laptop, or other device, click the link and enter the password provided.

<https://us06web.zoom.us/j/83785667812?pwd=TWdEQUNIMDZHbk5Gb2c3MVJXMHJKUT09>

To join by phone/audio, dial (253) 215 8782 and enter the same password.

Meeting ID: 837 8566 7812 Passcode: 452467

Further accommodation requests should be made to City Hall in advance of the meeting. Meeting materials are available on the City's website: [jeffersonoregon.org](http://jeffersonoregon.org), or can be provided by other means upon request. Additional information may be obtained by contacting City Hall.

## **AGENDA**

### **I. CALL TO ORDER**

### **II. NEW BUSINESS: NOTICE OF RESIGNATION**

### **III. OLD BUSINESS: NONE**

### **IV. APPROVAL OF MINUTES- APRIL 6, 2023**

### **V. VISITORS**

### **VII. COMMISSIONER QUESTIONS/COMMENTS**

### **VIII. ADJOURNMENT**

Posted: JULY 27, 2023  
Deanna Donato,  
Deputy City Recorder

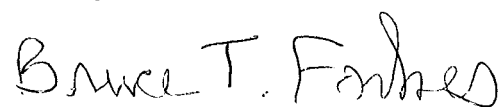
*\*Equal Opportunity Employer & Provider\**

May 28, 2023

Dear City of Jefferson

It is with sadness that I must notify you of my resigning from the City Planning Committee. My wife has decided it is time for us to move, and I will no longer be eligible to have a seat on the committee. My resignation needs to be effective as of July First. I hope that I have done something good for the time that I have served Jefferson.

Thank you

A handwritten signature in black ink that reads "Bruce T. Forbes". The signature is written in a cursive style with a large, looped 'B' and 'F'.

Bruce T. Forbes

# CITY OF JEFFERSON

Planning Commission

April 6, 2023

6:30 pm

**Present:** Jacquelyn Deeds, Edie O'Neil, Bruce Forbes, David Jones,  
Dustin Bridge, Walt Perry

**Via Zoom:** None

**Absent:** Erica Lummer

**Council Rep:** Charles Vickery

**Staff:** Deanna Donato, Scott Whyte, COG contract planner

**I. Call to Order:** Edie O'Neil called the meeting to order at 6:30 pm. Deanna informed the Commission that Amy Dixon officially retired and Scott Whyte would be taking over. Everyone welcomed him, and Edie moved onto the hearing.

## **II. New Business: PUBLIC HEARING**

### **A. LA-2023-01: Hearing opened at 6:32 pm**

Edie started the hearing by reading the required Type D hearing rules and procedures for conducting public hearing on legislative amendments. When she finished, she turned the meeting over to Scott for the staff report. Scott introduced himself formally and gave a brief history about himself. He then moved on with the staff report, stating that this would be the first hearing for the changes, and if they chose to refer it to City Council, they would then have the second hearing on May 11, 2023. He then gave brief summary of report and the staff recommendation that the Planning Commission pass a motion adopting the findings of his report and forward it to Council for approval. He then asked if there were any questions. There were some general questions and confusion over what the changes were, to which Scott replied that removing the language listed puts the code back the way it was, which means the change removes the need to seek/receive Conditional Use approval if multi-family residential shown to occupy more than 50% of the ground floor.

With no other questions from the Commission, Edie asked if anyone on zoom or visitors had any questions. Deanna stated no one was on zoom and the only visitor had none. Edie then stated that the hearing would be closed so that the Commission could deliberate and decide on one of the four action options; no further testimony would be permitted unless the public hearing was reopened. **Hearing closed at 6:40 pm.**

Edie asked if anyone wanted to see any changes made of if they were fine with the staff report presentation. All were fine with what was presented.

Edie called for a motion. Dustin Bridge moved to pass a motion adopting the findings in the staff report and recommend that the City Council approve the proposed

amendments as shown in Exhibit A. Walt Perry seconded. Edie called for a vote of those in favor and the vote was a unanimous 6-0 approval to move pass it to Council.

**III. Old Business: None**

**IV. Approval of Minutes-February 16, 2023**

David Jones moved to approve the minutes as written and Bruce Forbes seconded. All were in favor of approval of the minutes.

**V. Visitors: None**

**VII. Commissioner Questions/Comments: None**

**VIII. Adjournment:** Walt moved to adjourn and Jacquelyn Deeds seconded. Meeting ended at 6:48 pm.

**MINUTES APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

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Edie O'Neil, Chair

**ATTEST:**

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Deanna Donato, Deputy City Recorder