

CITY OF JEFFERSON
Landmarks Advisory Commission
May 16, 2023
1:30 pm

MEMBERS PRESENT: Mark Manning, Linda Baker, Marti Cheek, Patti Ball, Walt Perry

MEMBERS ABSENT: None

STAFF PRESENT: Brianna Hutley, City Clerk

VISITORS: None


- I. **MEETING CALL TO ORDER-** Mark Manning called the meeting to order at 1:40pm.
- II. **MINUTES-** Linda Baker moved to approve minutes from the March 14th meeting; Marti Cheek seconded; all approved.
- III. **OLD BUSINESS-**
 - 3.1- Tuesday Market- Brianna presented the two banner designs from Arts Plus. After the group discussed the decided to go with the banner design similar to last years farmers market banner with a small change. Brianna informed the group that there were 4 applicants so far and asked the group members to help in reaching out to vendors.
 - 3.2- Conser House Updates- Patti gave an update on the Conser house. The new picnic tables have been installed. Patti said Jeff will be installing the new informational sign. The Honor society from the high school will be helping with the planting for the landscaping at the Conser House. Patti informed the group that there will be a spaghetti feed on May 17th to benefit the Conser House and Museum.
- IV. **NEW BUSINESS-**
 - 4.1- Goal Setting- The group Worked on establishing their smart goals. They had discussion on what the groups goals were and the time goals they wanted them to be completed by. Brianna said she would have a formal goals document ready by the next meeting for the group to look over.
- V. **VISITORS-** None
- VI. **COMMITTEE COMMENTS-** Patti Ball brought up to the group that there will be a chamber meeting on May 19th at 6pm at the Conser house. Patti asked Brianna to add the Historic Preservation Award FAQ sheet to be more visible on the website. The group also requested that a financial report be given at every meeting.

VII. **ADJOURNMENT-** Linda Baker moved to adjourn the meeting; Patti Ball seconded, and all approved. The meeting adjourned at 3:35pm.

MINUTES APPROVED this 20 day of June, 2023.


Mark Manning, Chair

ATTEST:


Brianna Hutley, City Clerk