

**CITY OF JEFFERSON**  
Council Worksession  
March 9, 2023  
6pm

**COUNCILORS PRESENT:** David Kellogg, Mayor Myers, David Watkins, Charles Vickery, Chandra Cruikshank, Bob Rossiter, Keonali Hutley (zoom)

**COUNCILORS ABSENT:** None

**STAFF PRESENT:** Sarah Cook, CM/R; Jeff Buskirk, PWD; Deanna Donato, Deputy CR; Brianna Hutley, City Clerk; Alex Kemmer, Utility Operator; Nicolas Aguilera, Utility Maintenance; Nadia Heinrich, Library Director; Sharon Isted, Library Asst.

**OTHERS PRESENT:** Bruce Forbes, Dave Jones, Edie O’Neil, Walt Perry, Dustin Bridge – Planning Commissioners; Levi Eckhardt, Renee Gonzalez – Fire District; Kaye Jones – School District

I. **CALL TO ORDER/FLAG SALUTE** – Mayor Myers called the meeting to order at 6:05pm and led in the flag salute, then informed everybody of the refreshments that were available.

II. **Oregon Government Ethics Commission Training for Public Officials**

Stephanie Heffner introduced herself and provided a brief explanation on the role of the Ethics Commission and had a few quick ice breaker questions for the group. She provided an overview of ORS 244.010(1) related to public official responsibilities, noting public officials ethics laws were established in 1974 during the Watergate era and that there were an estimated 260k public officials in the state of Oregon.

Stephanie covered the 5 areas that made up the Government Ethics Laws and provided interactive polling opportunities throughout the presentation. The 5 topics were:

- 1.) Use of Office – which talked about the “but for” rule and using ones official position to gain or avoid financial benefit or detriment.
- 2.) Private Employment – which talked about regulations and waiting periods of certain subsequent employment.
- 3.) Conflicts of Interest – which talked about the differences in an “actual” and “potential” conflict and how to handle them.
- 4.) Nepotism – talked about employment and/or supervision of relatives and household members.
- 5.) Gifts – talked about honoraria, limitations on gift values and sources.

Questions and clarifications were accepted and encouraged throughout the presentation. One example was how one should handle vendor handouts, door prizes, or raffles at conferences. Stephanie explained the process of identifying the source and value of the gift to determine if it could be kept, and if not, she suggested donating it to a local non-profit or the agency that sent you to the conference. In concluding her training, she very briefly talked about the annual statement of

economic interest (SEI), which were due every April 15<sup>th</sup>, and provided websites where further information could be obtained about ethics laws, her presentation, and the SEI forms. A brief pause was taken at the end of the training so people could leave that wanted to, or grab refreshments, or stretch.

**III. ACCOUNTS PAYABLE** – Councilor Rossiter moved to approve, seconded by Councilor Kellogg. Jeff provided explanation on a question regarding the purchase of barricades. All in favor: - Ayes – 6, Opposed – 0. **APPROVED.**

**IV. VISITORS**

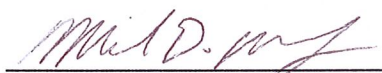
Linda Baker, FOL – handed out the latest installment for the green library binders and this edition was regarding the consideration to make the Library Director a full-time position.

**V. COUNCIL & STAFF COMMENTS**

David Watkins shared information about a meeting he and Sarah Cook attended with Alyrica, Marion County Broadband Director, and Magellan consultants regarding Alyrica’s proposal to bring fiber to Jefferson and the hope that the County would support it and provide funding to bridge any financial gap. He felt it was a positive meeting and everybody seemed to be on board and in favor of moving forward. Alyrica would be putting a more in-depth formal plan together over the next two weeks.

**VI. ADJOURN** – Councilor Vickery moved to adjourn, seconded by Councilor Rossiter. All were in favor and the meeting closed at 8:18pm.

**MINUTES APPROVED** this 23<sup>rd</sup> day of March, 2023.

  
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Michael D. Myers, Mayor

ATTEST:

  
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Sarah Cook, City Manager/Recorder