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## **CITY OF JEFFERSON**

Council Worksession

Ethics Training

March 9, 2023

**\*\*6:00pm\*\***

### **RULES OF CONDUCT FOR PUBLIC MEETINGS**

1. No person shall be disorderly, abusive, or disruptive of the orderly conduct of the meeting.
2. Persons shall not testify without first receiving recognition from the presiding officer and stating their full name and residence address.
3. No person shall present irrelevant, immaterial, or repetitious testimony or evidence.
4. There shall be no audience demonstrations such as applause, cheering, display of signs, or other conduct disruptive of the meeting.

**The above listed meeting will be held both in person at City Hall and virtually on Zoom. To join the meeting on a PC, laptop, or other device, follow the link and enter the password provided.**

**To join by phone/audio, dial (253) 215 8782 and enter the same password.**

**<https://us06web.zoom.us/j/83272076768?pwd=Mjl2cVdXNHJUYUYyamZFY0VQWXF0Zz09>**

**Meeting ID: 832 7207 6768 Password: 522590**

**Further accommodation requests should be made to City Hall in advance of the meeting. Meeting materials are available on the City's website: jeffersonoregon.org, or can be provided by other means upon request. Additional information may be obtained by contacting City Hall.**

### **\*AGENDA\***

#### **I. COUNCIL MEETING CALL TO ORDER / FLAG SALUTE**

#### **II. WORKSESSION TOPICS**

##### **A. OREGON GOVERNMENT ETHICS COMMISSION 2-HOUR TRAINING**

-Overview of ORS Chapter 244 Related to Elected & Appointed Public Officials & Employees

#### **III. APPROVAL OF ACCOUNTS PAYABLE – 1<sup>st</sup> half for March**

#### **IV. VISITORS**

#### **V. COUNCIL & STAFF COMMENTS**

#### **VI. ADJOURNMENT**

\*Note the earlier meeting time

\*This training session, like all Council meetings, is open to the public

\*Other local public agencies, also governed by ORS Ch 244, are encouraged to attend this FREE training

\*Light refreshments and beverages will be available while supplies last

Posted: March 3, 2023

Sarah Cook, City Manager/Recorder

*\*Equal Opportunity Employer & Provider\**

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>ADAPTIVE BROADBAND</b>							
8173	ADAPTIVE BROADBAND	58868	CITY PHONES & INTERNET	03/01/2023	367.06	.00	
8173	ADAPTIVE BROADBAND	58868	CITY PHONES & INTERNET	03/01/2023	63.92	.00	
8173	ADAPTIVE BROADBAND	58868	CITY PHONES & INTERNET	03/01/2023	119.51	.00	
8173	ADAPTIVE BROADBAND	58868	CITY PHONES & INTERNET	03/01/2023	119.51	.00	
8173	ADAPTIVE BROADBAND	58868	Conser Hs Alarm	03/01/2023	20.00	.00	
Total ADAPTIVE BROADBAND:					690.00	.00	
<b>BUCK'S SANITARY SERVICE</b>							
810	BUCK'S SANITARY SERVICE	22003	Rent Monthly-Standard Unit	02/28/2023	55.12	.00	
810	BUCK'S SANITARY SERVICE	22003		02/28/2023	55.13	.00	
Total BUCK'S SANITARY SERVICE:					110.25	.00	
<b>BUSINESS CONNECTIONS</b>							
7307	BUSINESS CONNECTIONS	000028-328-38	PW After-Hrs Emerg Svc	03/01/2023	47.50	.00	
7307	BUSINESS CONNECTIONS	000028-328-38	PW After-Hrs Emerg Svc	03/01/2023	47.50	.00	
Total BUSINESS CONNECTIONS:					95.00	.00	
<b>D&amp;W Automotive</b>							
3050	D&W Automotive	FEB2023	Vehicle Parts/Maintenance	02/28/2023	19.81	.00	
3050	D&W Automotive	FEB2023	Vehicle Parts/Maintenance	02/28/2023	89.15	.00	
3050	D&W Automotive	FEB2023	Vehicle Parts/Maintenance	02/28/2023	89.16	.00	
Total D&W Automotive:					198.12	.00	
<b>FRERES BUILDING SUPPLY</b>							
2080	FRERES BUILDING SUPPLY	FEB2023CHG	Misc parts,supplies,materials	02/28/2023	66.11	.00	
2080	FRERES BUILDING SUPPLY	FEB2023CHG		02/28/2023	72.89	.00	
2080	FRERES BUILDING SUPPLY	FEB2023CHG		02/28/2023	12.64	.00	
Total FRERES BUILDING SUPPLY:					151.64	.00	
<b>HIGHWAY SPECIALTIES LLC</b>							
8416	HIGHWAY SPECIALTIES LLC	0005584-IN	RED/WHITE BARRICADE PANN	01/23/2023	342.00	.00	
Total HIGHWAY SPECIALTIES LLC:					342.00	.00	
<b>INGRAM LIBRARY SERVICES</b>							
2820	INGRAM LIBRARY SERVICES	64311164	various books	02/24/2023	682.74	.00	
Total INGRAM LIBRARY SERVICES:					682.74	.00	
<b>NW NATURAL</b>							
4230	NW NATURAL	FEBRUARY20	NATURAL GAS USAGE - GENER	02/20/2023	157.28	.00	
Total NW NATURAL:					157.28	.00	
<b>PACIFIC SANITATION, INC.</b>							
4870	PACIFIC SANITATION, INC.	FEBRUARY20	Utility Sanitation Svc	02/28/2023	49.00	.00	
4870	PACIFIC SANITATION, INC.	FEBRUARY20	Utility Sanitation Svc	02/28/2023	49.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PACIFIC SANITATION, INC.:					98.00	.00	
<b>ROBERTSON, CHELSEA</b>							
8415	ROBERTSON, CHELSEA	40037506	UTILITY REFUND	02/03/2023	22.01	.00	
Total ROBERTSON, CHELSEA:					22.01	.00	
<b>STAPLES CREDIT PLAN</b>							
5870	STAPLES CREDIT PLAN	3227109301	Office/Toiletry/Kitchen	02/15/2023	127.89	.00	
5870	STAPLES CREDIT PLAN	3227109301		02/15/2023	127.89	.00	
5870	STAPLES CREDIT PLAN	3229250351	Office/Toiletry/Kitchen	02/18/2023	57.96	.00	
5870	STAPLES CREDIT PLAN	3229250351		02/18/2023	57.96	.00	
5870	STAPLES CREDIT PLAN	3229250351		02/18/2023	57.96	.00	
5870	STAPLES CREDIT PLAN	3229250351		02/18/2023	16.49	.00	
5870	STAPLES CREDIT PLAN	3229250351		02/18/2023	16.50	.00	
Total STAPLES CREDIT PLAN:					462.65	.00	
<b>TRUAX CORPORATION</b>							
6852	TRUAX CORPORATION	FEBRUARY20	Fuel	02/28/2023	50.68	.00	
6852	TRUAX CORPORATION	FEBRUARY20	Fuel	02/28/2023	228.07	.00	
6852	TRUAX CORPORATION	FEBRUARY20	Fuel	02/28/2023	228.08	.00	
Total TRUAX CORPORATION:					506.83	.00	
<b>Ultrex</b>							
7178	Ultrex	INV124099	Copy Count Maint.	02/28/2023	62.18	.00	
Total Ultrex:					62.18	.00	
Grand Totals:					3,578.70	.00	

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice Number	Sequence Number	Description	Type	Invoice Date	Due Date	Invoice Amount	Discount Amount	Net Invoice Check Amount	GL Account Number
Total 10:						664.48	.00	664.48	
Total 14:						746.66	.00	746.66	
Total 21:						412.49	.00	412.49	
Total 23:						863.59	.00	863.59	
Total 24:						878.84	.00	878.84	
Total 54:						12.64	.00	12.64	
Total :						3,578.70	.00	3,578.70	
Grand Totals:						3,578.70	.00	3,578.70	

Summary by General Ledger Account Number

GL Account Number	Debit	Credit	Net
Grand Totals:	3,578.70	.00	3,578.70

Summary by General Ledger Posting Period

GL Posting Period	Debit	Credit	Net
Grand Totals:	3,578.70	.00	