

**CITY OF JEFFERSON**  
Landmarks Advisory Commission  
November 15, 2022  
2:00pm

**MEMBERS PRESENT:** Mark Manning, Linda Baker, Ron Gilles, Marti Cheek, Patti Ball

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Brianna Hutley, City Clerk

**VISITORS:** None

I. **MEETING CALL TO ORDER-** Mark Manning called the meeting to order at 2:00pm.

II. **MINUTES-** Linda Baker moved to approve minutes from the September 20<sup>th</sup> meeting; Marti Cheek seconded; all approved.

III. **OLD BUSINESS-**

3.1- Conser House Update- Patti Ball gave an update on the Conser House. The Veterans Day event that was put on by the museum and the VFW had a small turnout, but Patti said a lot of great things happened. Patti told the group about the Holiday fair that they are partnering with the Community Center to put on. Patti explained to the group that Sarah Cook is working with Lorie Wilson on the landscape plan. She was able to get a grant for \$4500 for picnic tables and the landscaping. Patti said that they want to incorporate 2 benches into the fence around the property. She said a local irrigation company is coming to install a sprinkler system around the property.

3.2- Historic Signage- Mark Manning informed the group that he is expecting the Jefferson Review sign to show up soon. He said Dave Byerl is making a post for the sign to be put on and cemented in the ground in front of Nancy Hamby's house. Mark Manning said that he was looking at a few other homes. Linda Baker suggested the tree that is in the back of the Conser house be recognized as a local heritage tree. She also brought up the tree in the front of City Hall. Brianna Said that she believed the tree is already a historical marker and belongs to ODOT. Linda asked her to ask Sarah Cook about the tree.

IV. **NEW BUSINESS-**

4.1- LAC Revenue and expenditures- Brianna presented to the group the LAC financials sheet that Sarah Cook made for the group. Patti Ball asked about how the Budget works if we have more revenue than the budget. Brianna explained that any revenues made would roll over to the following fiscal year. The group wants all revenue made put aside for grants in the future.

City Manager Sarah Cook came in to answer some questions that the group had. The group asked to have an updated financials report every month.

4.2- Howell Building- Patti talked to the group about the property line issue that is going on with the Community Center and the Howell building. She had talked with the potential new owners and offered her help with applying for historical restoration grants and was waiting to see how the sale panned out.

4.3- Christmas Parlor Tours- Mark Manning explained that all proceeds would go to the LAC to help fund the Historic preservation grants. Brianna presented the group with the poster and the tickets she made for the event. Patti asked that Brianna add on the flyer that tickets will also be sold on the day of from 1-4pm at the Conser house. Linda asked that Brianna send the Flyer to the community Newsletter and she would send it to the Statesman and the Democrat Herald.

**IV. NEW BUSINESS-** None

**V. VISITORS-** None

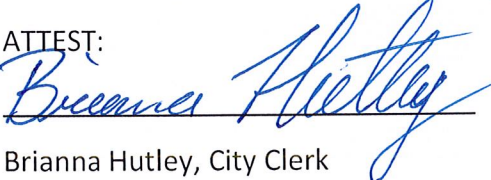
**VI. COMMITTEE COMMENTS-** Brianna informed the group that the next meeting would be December 20<sup>th</sup> at 2:00pm.

**VII. ADJOURNMENT-** Linda Baker moved to adjourn the meeting; Ron Gilles seconded, and all approved. The meeting adjourned at 3:30pm.

**MINUTES APPROVED** this 24 day of Jan, 2023.

  
Mark Manning, Chair

ATTEST:

  
Brianna Hutley, City Clerk