

CITY OF JEFFERSON
Planning Commission Meeting
December 15, 2022
5:30 PM

COMMISSIONERS PRESENT VIA ZOOM: David Jones, Jacquelyn Deeds,
Bruce Forbes, Erica Lummer

COMMISSIONERS ABSENT: Ron Gilles, Dustin Bridge

COUNCIL LIASION: David Watkins

STAFF PRESENT: Deanna Donato, Deputy City Recorder,

APPLICANTS PRESENT: Walt Perry

Prior to opening the meeting, Deanna explained to the Commission that Chair, Ron Gilles, would not be present due to some medical issues. Since there is no current Vice Chair, it would be up to the members present to select someone to run the meeting for the night. Jacquelyn volunteered, so David Jones nominated Jacquelyn to run the meeting and Bruce Forbes seconded.

- I. **Call to Order:** Jacquelyn opened the meeting at 5:36 pm. She asked a few questions while they waited for Erica Lummer, who was stuck in traffic, to arrive via Zoom.
- II. **New Business:**
 - 2.1 **Resignation of Commissioner Joseph Reed:** Jacquelyn asked if they were to vote on this, and Deanna informed her that this was received in June, so they just needed to acknowledge that he was no longer on the Commission and that a position was open. Jacquelyn announced that his resignation was acknowledged by everyone. Erica Lummer arrives at 5:40 pm. Jacquelyn brought her up to speed on what had happened so far and if she was ok with the decision for her to run the meeting and Erica was and she also acknowledged the resignation.
 - 2.2 **Review of 2 volunteer applications for open seat:** Jacquelyn stated they had 2 applications, one for Robert Waggoner and the other for Walt Perry. Jacquelyn gave a brief summary of Mr. Waggoner's application and asked if anyone had questions for him. She asked if Mr. Waggoner was present in person or on line and Deanna said he was not present. Commission had no questions as he wasn't present. Moving on to Mr. Perry's application, Jacquelyn gave a brief summary of his application and asked if anyone had questions for him. Jacquelyn asked if he was present and Deanna stated he was in person with her for the meeting.

No questions, so Dave Jones motioned for Walt's application be selected and sent to Council for appointment to Planning. Bruce Forbes seconded. All were in favor of sending Walt's application to Council for appointment. His application will be reviewed at the first January Council meeting in 2023.

III. **Old Business:** None

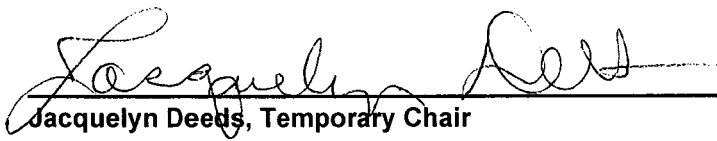
IV. **Approval Of Minutes:** May 19, 2022: Jacquelyn asked if everyone had read the minutes and if any changes needed to be made. David Jones moved to approve the minutes as written and Bruce Forbes seconded. All were in favor.

V. **Visitors:** None

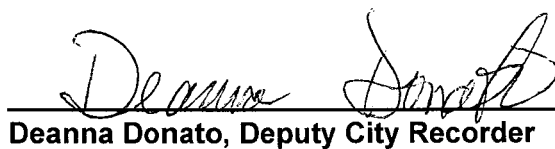
VI. **Commissioner Questions & Comments:** Erica asked when the next planning meeting would be and Deanna said the next meeting would be the third Thursday in January as they wanted Council to meet first and review the application before planning met again.

VII. **Adjournment:** David Jones moved to adjourn and Erica Lummer seconded. All were in favor and meeting ended at 5:45 pm

MINUTES APPROVED THIS 16 DAY OF February, 2023.


Jacquelyn Deeds, Temporary Chair

ATTEST:


Deanna Donato, Deputy City Recorder