

CITY OF JEFFERSON
Landmarks Advisory Commission
February 15, 2022
11:00AM

MEMBERS PRESENT: Mark Manning, Patti Ball, Linda Baker, Ron Gilles

MEMBERS ABSENT: None

STAFF PRESENT: Brianna Hutley, City Clerk

VISITORS: None

I. MEETING CALL TO ORDER- Mark Manning called the meeting to order at 11:00AM.

II. MINUTES- Ron Gilles moved to approve minutes from the January 18th meeting, Linda Baker seconded; all approved.

III. OLD BUSINESS-

3.1- Conser House Update- Patti Ball explained that the Conser house museum will be opening up on February 26th. She gave an update on some of the work that is still being done on the interior and that they would be closing phase 1 shortly. Ron Gilles asked about the vandalization and if the cameras had been installed. Patti informed him that the cameras and security system have been installed and set up. Patti also explained that she is working with City Manager Sarah Cook to start planning for phase 2. She passed out the first draft of the upstairs plan. Ron Gilles asked about the proposed bride preparation room upstairs and how they would accommodate for handicap. Patti explained that they would have to use the downstairs bathroom. Mark Manning asked about the funding for phase two, and Patti informed him that right now they have the Conser donation along with the money the City has allocated every budget year, but she would be looking into grants as well.

3.2- Historic Signage- Patti shared historic photos with the group that they were looking at for Santiam market and the elementary schools' historic signs. Patti explained she had emailed the school district's superintendent for his input. Linda Baker expressed that she would like the sign brought before the school board not just the superintendent. Mark suggested that a draft be brought to the board for approval and all agreed. Patti suggested that the sign be presented at a board meeting and all agreed. Mark Manning presented a new sign company he had found to make the historic business signs. Everyone agreed to continue with the new sign company and Mark said he would ask them to start on the first sign.

3.3- Chatauqua Series History Presentations- Patti asked the groups opinion on the dates they should set for the series. The group decided on the dates March 18th, April 22nd, and May 20th. Patti Ball said she would work up a flyer to send out to everyone. Patti suggested to the group that they invite people who were awarded the historic preservation award to come and speak about their houses. Patti Ball asked Brianna Hutley to talk with City Manager Sarah Cook about inviting Irene Bennet Brown to a council Meeting to be recognized for an award she received for a book she wrote. Brianna Said she would ask.

3.4- LAC Summer Farmers Market- Linda Baker asked the commission if the farmers market was something they wanted to pursue, and the consensus was yes. They agreed on every Tuesday afternoon in July and August from 2-7pm with a \$20 space fee. Linda Baker said she would put together a handbook to present to the group at the next meeting. The Commission discussed making a Landmarks Advisory Commission Banner to display at the farmers market. Mark Manning said he would get an estimate. Linda Baker asked Ron Gilles to Measure the street to determine the number of spaces, and he agreed. Linda asked Patti and Mark to come up with a budget and they agreed. The group decided to bring their information to the next meeting.

3.5- Designated Landmarks Register Notification Letter & Frequently Asked Questions- The commission agreed that the letter looked good except for one correction they wanted made. The group looked over the FAQ sheet and came up with answers and agreed that they only wanted the 5 questions. Brianna said she would make changes and show the final drafts at the next meeting for the group to approve.

IV. NEW BUSINESS- None

V. VISITORS- None

VI. COMMITTEE COMMENTS- None

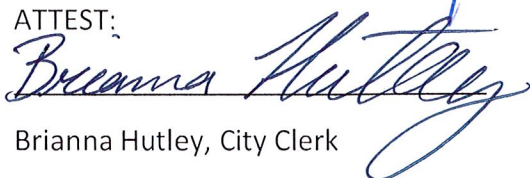
VII. ADJOURNMENT- Ron Gilles moved to adjourn the meeting, Linda Baker seconded, and all approved. The meeting adjourned at 12:15pm.

MINUTES APPROVED this 15 day of March, 2022.



Mark Manning, Chair

ATTEST:



Brianna Hutley, City Clerk