

Planning Commission Meeting Minutes

May 3, 2018

Jefferson City Hall 150 N 2nd Street Council Chambers

Present: Ron Gilles – Chair; Rodrigo Arellano – Vice Chair; Edie O’Neil; Jacqueline Deeds;
David Jones; Bruce Forbes; David Watkins, Council Liaison

Absent: None

Staff: Lissa Davis, City Planner

Visitors: None

1. Chair Gilles called the meeting to order at 6:30, followed by the Pledge of Allegiance.
2. There were no public comments.
3. Minutes from April meeting were discussed. Commissioner Jones moved to approve the minutes with corrections, seconded by Commissioner Arellano. Motion passed unanimously.
4. Continued discussion of Accessory Dwelling Unit (ADU) code amendment. Discussion ensued about parking, building footprints, basement and attic units. Section 12.62.060 restricts an ADU to a maximum of 750 square feet and staff was directed to ask LCDC to clarify if this limitation applies to ADUs created within the original building footprint. Chair Gilles said the language should be changed from “one per dwelling unit” rather than “single family”. Commission agreed. Commissioner O’Neil said that Albany had just gone through a similar revision and will email the staff report to Lissa. Chair Gilles will not be at the next meeting but staff will send him the draft via email for his comments.
5. Commissioner O’Neil said the Technology Committee has been meeting with various providers. Minet and Peak will be attending the next meeting.
6. Commissioner Forbes asked about the handout. Staff explained it’s just for their general knowledge and does not pertain to a particular application. The Commission discussed the possibility of new subdivision activity in the near future.
7. Motion to adjourn by Commissioner Deeds; seconded by Commissioner Arellano.
Meeting adjourned at 7:20 pm.

Minutes approved this 7 day of June, 2018

Ron Gilles
Ron Gilles, Chair

Attest:
Lissa Davis
Lissa Davis, Planner