

CITY OF JEFFERSON
Landmarks Advisory Commission
January 18, 2022
11:00AM

MEMBERS PRESENT: Mark Manning, Patti Ball, Linda Baker, Ron Gilles

MEMBERS ABSENT: None

STAFF PRESENT: Brianna Hutley, City Clerk

VISITORS: None

- I. **MEETING CALL TO ORDER-** Mark Manning called the meeting to order at 11:08AM.
- II. **APPOINTMENT OF CHAIR & VICE CHAIR-** Linda Baker nominated Mark Manning as Chair, Patti Ball seconded, all approved. Patti Ball nominated Ron Gilles as Vice Chair, Linda Baker seconded, and all approved.
- III. **MINUTES-** Linda Baker moved to approve minutes from the November 16th meeting, Patti Ball seconded; all approved.

IV. OLD BUSINESS-

4.1- Conser House Update- Patti Ball gave a Conser House update, she explained that there is an insurance issue that needs to be resolved and a cabinet that needs to be installed over the electrical panel before they can move in. Patti informed the group that she is trying to get a reporter from the Statesman journal to come and do an article on the Conser house. Mark Manning brought up that the Statesman has a Historic Heritage article and he would pass along the info to Patti. Ron Gilles asked about the Insurance Liability concern that Patti had expressed in the beginning. She explained that there was a piece in the contract that the City required that was not included in the insurance package.

4.2- Historic Signage- Mark and Patti talked about a few houses and businesses they would like to present the Historic Preservation award to. They want to buy signs before June so they were going to try and start contacting people. Patti explained that the business that made the Community Center sign is no longer making signs, so mark and her said they would look into a couple other places.

V. NEW BUSINESS-

5.1 Chatauqua Series History Presentations- Patti explained that Deb Meaghers is coming in March to do a presentation at the Conser house for this three-part series. Patti said she

would like for the second presentation in the series to be about Historic homes, what the LAC is, and the Designated Landmarks Register. For the third presentation she was hoping to have Brianna Hutley give a presentation on the Inventory of resources. Patti explained that the main point of the Chatauqua series is to spread awareness of Historic preservation.

5.2 - LAC Summer Farmer Market- Linda baker brought up the idea of a summer farmers market to coincide with Concerts at the Conser. It would be one day a week for 6-7 weeks. She explained that it would be an income generator for the LAC to help fund either more historic signs or a possible incentives program for the Designated Landmarks Register. Linda passed out information for the event she had created. She suggested the group look over the information and come back at the next meeting to discuss, everyone agreed.

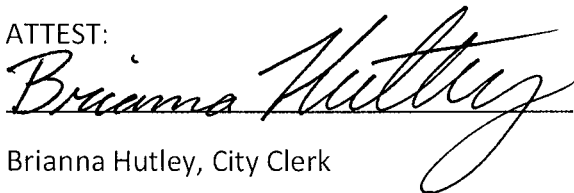
5.3 – Designated Landmarks Register Notification Letter- Brianna Hutley presented to the Commission the Letter. The group pointed out a couple corrections they would like made. Brianna suggested to the group that they come up with a FAQ sheet to go with the letter, and the commission agreed. The commission came up with a few questions and asked Brianna to put them together for them to look over at the next meeting.

- V. **VISITORS-** None
- VI. **COMMITTEE COMMENTS-** None
- VII. **ADJOURNMENT-** Linda Baker moved to adjourn the meeting, Ron Gilles seconded, and all approved. The meeting adjourned at 12:16pm.

MINUTES APPROVED this 15 day of Feb, 2022.


Mark Manning, Chair

ATTEST:


Brianna Hutley, City Clerk