

CITY OF JEFFERSON
Landmarks Advisory Commission
November 16, 2021
2:00 PM

MEMBERS PRESENT: Mark Manning, Patti Ball, Linda Baker, Ron Gilles

MEMBERS ABSENT: Cleoda Dawson

STAFF PRESENT: Brianna Hutley, City Clerk

VISITORS: None

- I. **MEETING CALL TO ORDER-** Mark Manning called the meeting to order at 2:05pm.
- II. **MINUTES-** Linda Baker moved to approve minutes from the September 21st meeting, Patti Ball seconded; all present approved.
- III. **OLD BUSINESS-**
 - 3.1- Conser House Update- Patti Ball gave a Conser House update, she explained that the lease between the Jefferson Museum and the City was signed. Patti also reported that the security and WiFi are being installed along with the finishing touches on the interior. They hope to have the Museum out of the Community Center by the end of December.,
 - 3.2- Historic Resource Review Application- Brianna Hutley explained that the grammatical errors that Ron Gilles pointed out were fixed. The Commission had no further corrections or changes to the application. The group discussed an incentives program and came up with a few ideas such as vinyl decals, gift cards for local businesses, and recognition at the Conser House. The Commission asked Brianna to create a draft letter that will go out to the houses that qualify for the Designated Landmarks Register, to discuss at the next meeting.
 - 3.3- Historic Signage- Mark Manning brought up that not all of the plaques that had been awarded have been hung up. Mark and Patti said they would talk to the people personally. The commission discussed the Historic Preservation Award and how they would like to award a business next. The businesses that they discussed were CM Fresh Market, Umpqua Bank, La Espiga, And the Elementary School.
 - 3.4- Main Street Program- Brianna Hutley presented to the group what she had found out about the Main Street program. Brianna explained the membership fee is \$295 per year and that City manager Sarah Cook had approved it only if the group was going to be active. Linda Baker said that she believes there needs to be a new group or subcommittee to help run the

program. The commission decided to table the discussion of the Main Street Program until they get enough man power.

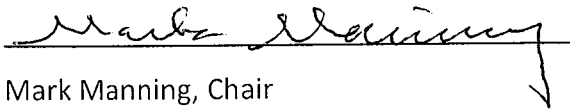
IV. NEW BUSINESS- None

V. VISITORS- None

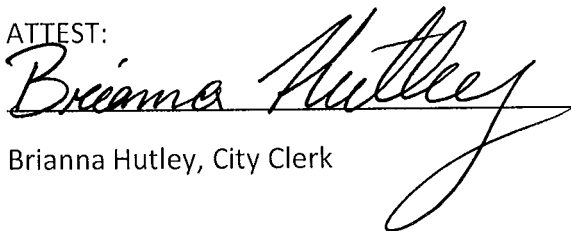
VI. COMMITTEE COMMENTS- Linda baker brought up to the group that her commission is expiring at the end of this year. Brianna brought up that Linda's and Cleda Dawson's were expiring and that a statement explaining whether they wish to continue or not was needed by the end of the year. They commission decided there would be no meeting in December because of the Holidays.

VII. ADJOURNMENT- Linda Baker moved to adjourn the meeting, Patti Ball seconded, and all approved. The meeting adjourned at 3:15pm.

MINUTES APPROVED this 18 day of Jan, 2022.


Mark Manning, Chair

ATTEST:


Brianna Hutley, City Clerk