

CITY OF JEFFERSON
Regular Council Meeting & Public Hearing
June 24, 2021 Via Zoom
4:30pm

COUNCILORS PRESENT: Mayor Michael Myers, Bob Rossiter, Dave Beyerl, David Kellogg, David Watkins, Patrick McKenzie
COUNCILORS ABSENT: Walt Perry
STAFF PRESENT: Sarah Cook, CM/R; Jeff Buskirk, PWD

I. **CALL TO ORDER** – Mayor Myers called the meeting to order at 4:31pm.

II. **PUBLIC HEARING** – Adoption of FY 2021-22 Budget

Mayor Myers opened the public hearing at 4:32pm and proceeded to read the purpose of the hearing statement, background and summary. There were no abstentions from Council. The City Manager confirmed there had been no written testimony received prior to the meeting. Mayor Myers called for any questions from the Council and hearing none, called for questions or comments from any public present. There were none. The hearing was closed at 4:35pm.

III. **OLD BUSINESS** – none

IV. **NEW BUSINESS**
(connection dropped at 4:36pm for a couple minutes)

4.1 IGA w/MCSO Re: Overtime Funds

Sarah Cook provided information about the use of overtime funds in 2019 and the benefits that came with that flexibility. The proposed \$10,000 overtime budget would allow for fourteen 6-hour shifts, which she believed would be great to use throughout the summer months. Councilor Beyerl moved to approve the IGA as presented. Councilor McKenzie seconded. All in favor: Ayes – 5, Opposed 0. **APPROVED.**

4.2 Resolution #1074, Authorizing Transfers within the Cemetery Fund 25 and Water System Development Fund 37 to Correct FY 20-21 Unanticipated Requirements

Responding to Councilor Kellogg’s question about what the purpose of the resolution was, Sarah Cook provided a brief update on local budget law, the importance of whole categories not being over-expended, and the ability to move some balances within a fund via Council resolution. The need for the transfer in the Cemetery fund was due to the change in how the caretaking was handled at the cemetery. The City’s caretakers had retired mid-year and the City had elected to contract out the services, rather than hire staff; therefore, payroll department money needed to be shifted to the materials and services category of the fund. In the case of the Water System Development Fund, she explained at the time the prior budget

was being prepared, it was unknown how much money needed to be budgeted for engineering and project management costs related to the water treatment plant construction, so the bulk of the balance was put into capital outlay.

Councilor Rossiter moved to approve Resolution #1074, which was seconded by Councilor Watkins. All in favor: Ayes – 5, Opposed – 0. **APPROVED.**

4.3 Resolution# 1075, Adopting the Budget, Making Appropriations, Imposing and Categorizing Taxes for FY 2021-22

Councilor Watkins moved to approve Resolution 1075 and Councilor Beyerl seconded. All in favor: Ayes – 5, Opposed – 0. **APPROVED.**

4.4 Resolution# 1076, Declaring the City's Election to Receive State Revenues

Councilor Beyerl moved to approve the resolution and Councilor Rossiter seconded. All in favor: Ayes – 5, Opposed – 0. **APPROVED.**

V. DISCUSSION/INFORMATION

Mayor Myers asked the Council's thoughts about skipping the July worksession, noting the City Manager would not be present and there were no topics for the agenda to that point. It was a consensus of the Council to hold the meeting anyway.

VI. CONSENT AGENDA – Councilor Beyerl moved to approve; Councilor Rossiter seconded. All in favor: Ayes – 5, Opposed – 0. **APPROVED.**

VII. VISITORS – none

VIII. COUNCIL/STAFF COMMENTS

Jeff Buskirk said 5th street construction would be starting soon and they were looking at about 3rd week in July for the water treatment plant to get fired up.

Sarah Cook provided an update on the American Rescue Plan funds, which were being held up longer than anticipated, due primarily because the State of Oregon had not yet submitted for the state's share. Once the State received the funds, they had 30 days to distribute them to cities under 50k population, while the larger cities received immediate and direct funding from the federal government. The LOC was on top of it and keeping cities informed.

David Watkins shared a conversation he'd had with Adaptive Broadband, noting the pandemic had slowed down their construction plans a bit, and with construction prices at an all time high, they were keeping watch on their finances.

Mayor Myers shared the National Night Out planning was progressing nicely, noting all restaurants were participating, there was an opportunity for vendors, vintage cars would be driving through town, etc. He was also working on a public memo regarding naming the 3 green space/parks, which would be going out to residents soon. In addition, he met with Mark Manning regarding landscape designing in exchange for a donation to the food pantry. Finally, he shared the wooded wetland property had been cleared out by Habitat Restoration and he encouraged all to visit the site.

Dave Beyerl shared information about the park benches he was building and the cost of materials. Mayor Myers noted there may be a need for more benches and the City had funds for that.

IX. ADJOURNMENT – Councilor Beyerl moved; Councilor Rossiter seconded. All were in favor and the meeting adjourned at 5:12pm.

MINUTES APPROVED this 22nd day of July, 2021.



Michael D. Myers, Mayor

ATTEST:



Sarah Cook, City Manager/Recorder