



150 N. 2nd St./PO Box 83
Jefferson, OR 97352
Ph: 541.327.2768
Fax: 541.327.3120

>>AMENDED AGENDA<<

CITY OF JEFFERSON

Regular Council Meeting

April 25, 2019

****9:30AM****

The City Council looks forward to providing an educational experience to the 2019 JHS senior class by hosting them at this Council Meeting. To accommodate their attendance, the meeting time and location has been changed. In order to meet mealtime guidelines, the meeting may pause at 11:00am so the students can be excused to return to school.

RULES OF CONDUCT FOR PUBLIC MEETINGS

1. No person shall be disorderly, abusive, or disruptive of the orderly conduct of the meeting.
 2. Persons shall not testify without first receiving recognition from the presiding officer and stating their full name and residence address.
 3. No person shall present irrelevant, immaterial, or repetitious testimony or evidence.
 4. There shall be no audience demonstrations such as applause, cheering, display of signs, or other conduct disruptive of the meeting.
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The above listed meeting will be held at the Greater Jefferson Community Center, located at 107 N. Main St., Jefferson. Meetings listed, other than Executive Sessions, are open to the public. Individuals needing accommodations to attend a meeting, please contact the City Offices during regular business hours at 150 N. 2nd Street/PO Box 83, Jefferson, OR, 97352 (541) 327-2768. TT (800) 735-2900. Additional information may be obtained by contacting the City offices.

AGENDA

- I. COUNCIL MEETING CALL TO ORDER / FLAG SALUTE / WELCOME STUDENTS
- II. PRESENTATION FROM JEFFERSON CHAMBER OF COMMERCE (15 mins)
- III. OLD BUSINESS
 - 3.1 Citizen Request for N. Sunrise Dr. Parking Code Amendment (Cont'd)
- IV. NEW BUSINESS
 - 4.1* Recommendation for Award – Membrane System Supplier for WTP Improvement Project
 - 4.2 Artwork Donation Committee Volunteer Applications (2)
- V. DISCUSSION/INFORMATION
 - 5.1 Conser House Grant Updates from Patti Ball - FYI
 - 5.2 Marion County Broadband Support Project Summary – FYI
 - 5.3 Festival of Flowers City Booth Shift Sign-Up
 - 5.4 City Hall Staff Transition
Equal Opportunity Employer & Provider

VI. CONSENT AGENDA

Minutes of Meetings:

Council Worksession (unofficial meeting notes), March 14, 2019

Regular Council Meeting, March 28, 2019

Department Reports

Utility Report

City Recorder Report

Municipal Court Report

Public Library Report

Accounts Payable, April 2019

VII. COMMITTEE/DEPARTMENT UPDATES

Library

Landmarks

Conser House Ad-Hoc

Planning

Chamber

TAC

LOC

MWACT

FOL

Parks & Rec

Fire Board

School Board

Technology

MPO

VIII. VISITORS

IX. COUNCIL COMMENTS

X. CALENDAR CHANGES

XI. ADJOURNMENT

Re-Posted: April 23, 2019

Sarah Cook
City Recorder/Treasurer



April 22, 2019

The Honorable Mayor and City Council
City of Jefferson
163 N. Main Street / PO Box 83
Jefferson, OR 97352

RE: Recommendation for Award
Membrane System Supplier for the Water Treatment Plant Improvement Project

Ladies and Gentlemen:

Westech Engineering is in the process of completing the design a new water treatment plant for the City of Jefferson. Our design has progressed to the point where the selection of an equipment vendor for the water filtration equipment is required. The filtration equipment package forms a central part of the overall plant and each equipment package has a slightly different set of requirements that must be furnished in order to integrate the equipment into the plant as a whole. Once the selection of a specific equipment package has been made we can complete the design of the numerous (and specific) support systems for this central piece of equipment.

To date we have defined the technical and performance requirements needed for the membrane filtration process, we have assembled a proposal that outlines the technical requirements of the filtration equipment, we have publicly advertised for the selection of qualified suppliers and we have received a proposal from a well-known and qualified equipment supplier.

During the bidding and solicitation process we received letters of interest from two different equipment suppliers and a final proposal from one of those suppliers. Although the field of proposers was small, we are pleased with the proposal that was received.

We have reviewed the proposal furnished by Pall Corporation and have determined that their proposed equipment package meets, and exceeds, the technical requirements of the project. The Pall Corporation is a well-established firm capable of furnishing a high quality membrane filter equipment package to the City.

If it is the City's desire to proceed with the project at this time, we recommend that the City authorize the award of an equipment procurement contract for \$1,746,000 to the Pall Corporation.

This project has our highest level of attention and we are seeking to expedite the equipment procurement decision to allow us to complete our design and have this project ready to bid in the coming months.

April 22, 2019
City Council of the City of Jefferson
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We will be issuing a Notice of Intent to Award to as required by ORS 279B.135 and OAR 137-047-0610. Please note that this is a preliminary notice that begins the statutory time limit for the 7 day bid protest period. The issuance of a formal contract award will only occur after City Council approval of this recommendation to award; the expiration of the 7 day bid protest period (assuming there are no bid protests); and after we have received approval from the applicable funding agencies.

We hope this information is useful and will assist the City Council in making a decision for the selection of an equipment package for this important project. We are more than willing to attend the City Council meeting and answer questions or discuss the project in more detail if you desire.

If you have any questions or need additional information regarding this matter, please contact us at (503) 585-2474.

Sincerely,

WESTECH ENGINEERING, INC.



Peter Blumanthal, P.E.
Project Manager