

CITY OF JEFFERSON
Regular Council Meeting
March 22, 2018
6:30pm

COUNCILORS PRESENT: Walt Perry, David Watkins, Bob Rossiter, Edna Campau, Mayor Michael Myers, Audrey Webster

COUNCILORS ABSENT: Dave Beyerl

STAFF PRESENT: Sarah Cook, City Recorder; Jeff Buskirk, PWD; Lissa Davis, Planner/Code Enf.; Deputy Garrett Olson and Sgt. Parise, MCSO

I. **COUNCIL MEETING CALL TO ORDER/FLAG SALUTE** – Mayor Myers called the meeting to order at 6:30pm and led in the flag salute.

II. **OLD BUSINESS**

2.1 Strategic Plan Review, Section B: Recreation & Open Spaces – Edited & Condensed

The updated section was provided for final review. Mayor Myers provided background on two properties the City was looking to acquire from the County; the wooded wetland on 5th and the old gas station property at the corner of Main St. and the highway. He looked to have a detailed report in line and ready to send to Marion County before the end of the year. He had spoken to a local man who dealt with wetland restoration and expects to receive information back from him soon. He updated Council on DEQ's process for doing their assessments at the gas station while Marion County had possession. All that considered, item B2 was in progress.

On to B10, Councilor Rossiter thought the language should be modified to include maintaining existing parks, not just acquiring new parks. Councilor Webster wondered if the need to maintain a property was a strategic plan item, noting it should just be something that happened automatically. After some discussion, the City Recorder suggested a better action item to include in the strategic plan was to create an official parks and publicly owned property maintenance plan, since the City did not have one. Council agreed that should be a new item, identified as B11.

III. **NEW BUSINESS**

3.1 FOL Request Re: MC Community Project Grant

Councilor Campau moved to authorize the City Recorder to work with MC and FOL to submit a community project grant application requesting funding for library furnishings and to draft a letter of support on behalf of the City. Councilor Perry seconded. Discussion: Councilor Webster suggested having all the Councilors sign the letter. All in favor: Ayes – 5, Opposed – 0. **APPROVED.**

3.2 Dangerous Building Case 2018-01 – 515 N 3rd St.

Planning staff, Lissa Davis summarized her staff report, noting the history of the problematic property, the poor conditions of the home, and health conditions of the resident who had recently passed away. The objective for Council at the time was simply to determine if the matter warranted proceeding to a public hearing, which she requested be set for the next regular Council meeting in April. The owner of the property had been working cooperatively with the City and intends to have a burn to learn at the property. Councilor

Watkins questioned the intent of the public hearing, which Ms. Davis explained was the legal step the City had to take to request the problem be remedied, torn down or abated in a certain amount of time, noting again the owner approached the City to proceed. To Councilor Perry's question on the potential hazards, Lissa compared the burn of the house on High St. and the group that gathered to watch that as well, noting the Sheriff's Office would be on site as well. Public Works Director, Jeff Buskirk added that he'd been in contact with Pacific Power regarding the safety of the wiring the tenants had rigged in the house because the last several times staff had read the water meter outside they had quite a jolt of electrical current shock them.

Councilor Webster moved to adopt the findings presented in the staff report and set April 26, 2018 for a public hearing for dangerous building 2018-01. Councilor Rossiter seconded. All in favor: Ayes – 5, Opposed – 0.
APPROVED.

IV. DISCUSSION/INFORMATION

4.1 Annual Rate Review

Mayor Myers indicated any changes to fees would come back in April for adoption and proceeded down the fee list as organized in the packet, beginning with the Library for which no recommendations to change any fees were made.

For general day to day utility fees and SDC's there were no changes recommended as they had all been updated recently; however, Jeff Buskirk spoke about the rising cost of meters over the years and that the City had been absorbing those costs thus far. He recommended increasing the meter fee to \$80 to bring it in line with actual costs to the City and spoke about the needed language to break out short side and long side installations costs. There was a consensus of the Council to proceed with those fee updates.

In regards to the stormwater fee comparison data from other cities, which was presented as information at that point, Council was aware of the regulations and the need for a fee in the near future, as many of the requirements to the City were already in place and being covered by other funds. Looking at the cities that responded to the City Recorder's inquiry, the suggested \$2 fee for Jefferson was quite low, with most others starting around \$5 and some even as high as \$13 per month. Jeff Buskirk explained they may be doing some \$72k worth of storm water work during the summer to prepare for the needed fixes and because the City does not have a fee established, the cost will come out of the street improvement fund, which then takes away from needed street work, so he felt the need for the separate fee was necessary. He also pointed out that gas tax dollars in the street fund went toward paying a portion of the street lights, which was common amongst most cities, but they were trying to get away from that at some point. There was a consensus of the Council to pursue further investigation and information for the Council in relation to a stormwater fee proposal.

In relation to Councilor Webster's question about the costs illustrated in exhibit A of Resolution #1003, Jeff Buskirk stated the costs for pipe in the ground had not changed much so he did not recommend any changes. He also pointed out the 2nd Street Waterline project, which was identified in the exhibit, would be starting soon.

With no other comments or questions, Sarah Cook confirmed the changes to bring back, which were increased planning fees, which were conducted every other year, the lien search fee update and the meter costs. Council agreed.

V. CONSENT AGENDA

Councilor Perry moved to accept as presented. David Watkins seconded. Discussion: Councilor Webster received clarification on Ford Foundation visit. Sarah Cook explained the Open the Books public records request, as well as the monthly financials for clarification. All in favor: Ayes – 5, Opposed – 0. **APPROVED.**

VI. COMMITTEE/DEPT. UPDATES

Library – no new info

Planning – no new info

Chamber – no new info

LAC – discussion about historic homes at 320 Union and 797 S. Main; considering getting signs designating historic homes; discussed nominations for historic homes; new applicant for the committee

MPO – no new info

FOL – bathroom fixtures coming; bricks are ready to be ordered; furniture funding grant in process; fundraising continues

Parks & Rec – figuring out work and sports space due to construction; kids needed to complete teams for summer sports program; boys baseball sign ups April 2nd and great need for age 9,10 and 11,12; basketball 1st in league and 2nd in district; time change for their next meeting to 6pm

MWACT – working on visioning plan; wrapping up Newberg/Dundee project; promotion toward Eugene and Creswell airports to help southern Oregon

School Board – lot of changes in design related to materials; elementary school addition will not be connected, but will have a covered walkway; still evaluating Superintendent; safety measures taken to close off public access to campus during school hours; a special meeting facilitated by Oregon School Board Association was held for future goal setting, based on Districts mission statement; talk about the district taking ownership of the house and the trees would come down and fencing would be removed to eventually become a parking lot or open space and driveway for buses

Fire Board – finalized contract with Fire Chief; working on improving budget; 168 calls this year with 86 as transports

LOC – transportation session that looked at total view of legislature that would be affecting every street, highway, and all things transportation; will be re-vamping City Week and possibly moving it to after the election; significant number of retirees in the legislature and some concern about that expressed; review on HB2017 regarding how to spend money and where it is being allocated

Technology – reviewed website and changes being made regularly as staff time allowed; learned about MyAgility notification tool, free to the City through risk management insurance; talking about re-engaging Peak and MINET and creating consistent set of questions for them

VII. VISITORS – none

VIII. COUNCIL COMMENTS

Edna Campau – MC Public Works held a public meeting regarding the Marion Creek bridge replacement project on Jeff-Marion Road. For a period of time there would be flagged 1-lane traffic and for a number of days there would be a complete detour taking people up Parrish Gap Rd, which the farmers in attendance took issue with. Winter Creek Rd. would also be under some form of construction during part of that same period of time. More information could be found on the Marion County Public Works website.

Audrey Webster shared that she, her husband Josh and Councilor Watkins received a tour of the treatment plant and she thought it was incredible and eye opening and really appreciated Jeff's time and knowledge.

David Watkins also thanked Jeff for the tour. On that same subject, he noted the City would be spending a lot of money very soon on the new water plant and with all the nay-sayers in the community, he thought it might

be nice to create a short video to highlight some of the main problems and show the need for it and then share it with the community. He thought it would be a great educational piece and a lot of people preferred a visual approach. Deputy Olson suggested contacting the high school about a project for them. Councilor Webster thought it could be discussed at the next Technology meeting as well. Moving on, Councilor Watkins also followed up on his previous sign competition idea with a handout to give an idea of what he had in mind. Mayor Myers liked the idea, noting there were so many talented and artistic people in town, which was reflected in the entries for the banner project the City previously held. The City Council supported the project and noted he should meet with the City's administrative staff to discuss further details.

Walt Perry commented that he drove the freeway quite often and saw things pointing to the various small cities around them, noting even Tangent had a billboard on I-5. He thought Jefferson needed something that would make people want to inquire or come into town to visit. Linda Baker, commenting from the audience said the Library intended to have an outdoor drinking fountain, with which the City could be listed as a bike friendly city by Oregon Bicycle Association standards; a small step, but a step forward anyway. Councilor Webster thought that was a better suited project for the Chamber, understanding there was not an active one at the time.

IX. CALENDAR CHANGES – Town Hall was moved to September

X. ADJOURNMENT – Councilor Watkins moved; Audrey Webster seconded. All were in favor and the meeting closed at 8:05pm.

MINUTES APPROVED this 26th day of April, 2018.



Michael D. Myers, Mayor

ATTEST:



Sarah Cook, City Recorder