

CITY OF JEFFERSON
Regular Council Meeting @ GJCC
April 25, 2019
9:30am

COUNCILORS PRESENT: Walt Perry, Dave Beyerl, Bob Rossiter, Edna Campau, David Watkins, Audrey Webster,
Mayor Michael Myers

COUNCILORS ABSENT: None

STAFF PRESENT: Sarah Cook, City Recorder; Jeff Buskirk, PWD; Brianna Hutley, City Clerk

I. COUNCIL MEETING CALL TO ORDER/FLAG SALUTE/WELCOME STUDENTS

Mayor Myers called the meeting to order at 9:30am, led in the flag salute and welcomed the 2019 JHS senior class. He thanked Mr. Martin and the principle for allowing the senior class to attend and congratulated them on their accomplishments in their upcoming graduation.

II. JEFFERSON CHAMBER OF COMMERCE PRESENTATION – Michelle Nunes

Michelle Nunes, owner of Jefferson Station Café and president of the local Chamber came forward and spoke on the Chambers purpose, noting it was made up of business owners and people who were vested in the economic growth of the community in which they lived. The Chamber was currently working on strengthening the existing businesses with a shop local campaign, which encouraged people to shop at local stores in town, adding to the local economy. They were also looking into bringing in new business. In addition to their usual work, they do fun things, such as the July 4th Celebrate Jefferson event, they helped the City with the egg hunt, etc. Over the next year, they would be partnering with the high school to explore trade careers, noting the shortage across America. Scio and Cascade School districts would be included in the program too, which would begin in October. She spoke on things that would keep the students in Jefferson, or bring them back after college, noting they were the future.

III. OLD BUSINESS

3.1 Citizen Request for N. Sunrise Dr. Parking Code Amendment (Cont'd)

Additional information requested from MCSO and the Fire Dept had been received and was included in Council packets. Jo Robertson, Sunrise Dr. indicated the fire department never turned around in her area, they drove straight through. There were no questions from Council to Ms. Robertson.

Councilor Beyerl commented of the precedence it would set if the City allowed head-in parking in the N. Sunrise cul-de-sac, noting there were 31 others in town that could then make the same request. He was sympathetic to the situation and the residents; however, he did not think it was a good idea for the City to change. Councilor Webster concurred, but noted other instances that could require a large truck or vehicle to turn around in that brow, or other extraordinary circumstance they needed to consider. Councilor Rossiter saw the difficulty in the Sunrise area, noting there was a solution that was needed but he was not sure what that would be and didn't think approving the citizens request was a way to resolve it. He agreed they needed to side with the word of the fire department for safety reasons, as well. Councilor Watkins noted while the list of cul-de-sacs could be addressed on a case by case basis; however, changing one would set a precedence. Councilor Campau abstained from the vote due to her close relationship with citizen making the request. Councilor Beyerl moved to deny the request of Jo Robertson to allow head-in parking on N. Sunrise Dr. Councilor Rossiter seconded. Discussion: Ayes – 5, Opposed – 0, Abstained – 1. **APPROVED.**

IV. NEW BUSINESS

4.1 Recommendation for Award – membrane system supplier for WTP Improvement Project

Pete Blumenthal was present from Westech if the Council had any questions. He explained the membrane system was a major piece of the puzzle in the design of the new water treatment plant, and a lot of equipment was involved. In order to finalize the design they needed to choose a vendor to continue. He shared information on the specific Pall system, noting its filtration function, the central part of the filtration system, which many pumps and other control systems tied to. Councilor Beyerl indicated he was one of the reviewing members who had to rate the application and reminded everybody this was only for the filtration portion of the plant, not the entire plant, as the dollar amount was only a fraction of the cost of the total project. Reading over the application, he thought it was very thorough, explained the system well, and was impressed with the serviceability rate. Councilor Webster confirmed with Jeff Buskirk that the \$1.7 million was within the realm of what he expected that component to be, which Jeff noted it was actually a little less. The design had the capability to double capacity, if needed down the road. Responding to Councilor Perry's question, Pete explained the life span of the system, stating like many things that wore down, the membranes had a lifecycle of about 15 years. He noted the exact technology had been installed all over the Willamette Valley so that life range was what was expected for the filter modules, noting the pumps and other equipment could outlast that.

Councilor Beyerl moved to accept Westech's proposal for the membrane system supplier and award the project to Pall Systems. Councilor Campau seconded. All in favor: Ayes – 6, Opposed – 0. **APPROVED.**

4.2 Artwork Donation Committee Volunteer Apps (2)

Councilor Perry moved to approve both applicants and the motion was seconded by Councilor Beyerl. Discussion: Mayor appreciated Mark Manning for recruiting and let the students know about the new committee, encouraging them to become involved if any were interested in art. All in favor: Ayes – 6, Opposed – 0. **APPROVED.**

V. DISCUSSION/INFORMATION

5.1 Conser House Grant Updates from Patti Ball – FYI

Mayor Myers offered background on the Conser House and groups that had come forward with interest in renovating it. Patti Ball offered an update on what was going on with the grant process, noting the CLG grant was still pending as they had requested additional information on the porch and gutter system to ensure proper materials were being used. Meanwhile, after meeting with Alice Parman to look at the museum and Conser House, noting she was a museum specialist, it was suggested they look ahead and hire a consultant who was versed in feasibility studies. Sharon Leighty had been contacted and future meetings had been set up for her to gather additional information from stakeholders in the community that were interested in the future of the Conser House. A cultural trust grant was applied for and received, which would pay for the consultant services. At the end of her study, Sharon Leighty would prepare a written report for the City Council, which would contain a recommendation for use of the Conser House, as well as financial information that pertained to it. Patti also shared the Conser House would be open for tours during the Festival of Flowers and all were encouraged to visit and vote for their ideas of uses.

5.2 MC Broadband Support Project Summary – FYI

Councilor Webster explained the information was a summary of what the Technology Committee was involved in and how the City was really focusing on the policy aspect and how that could bridge into a grant or other funding opportunity to be able to start the dig once policy. Mayor Myers provided background on the Technology Committee, what they'd been working on over the last 2 years and the partnership with Marion County's broadband program that had just come into play.

- 5.3 FOF City Booth Sign-Up – Councilors reviewed timeslots and selected what schedules best worked for them to participate in staffing the City booth, setting up and taking down.
- 5.4 City Hall Staff Transition

Mayor Myers explained how the discussion of moving to a City Manager had begun about two years ago and staff had indicated it was time, so his question to Council was whether or not they were. Councilor Webster agreed it was time and appreciated the City Recorder's memo; however, she was concerned about the lack of code enforcement. Sarah Cook shared she had been in discussions with COG about contracting those services and she would know more after their monthly meeting with the Executive Director. Her goal was to remove the task from the office entirely by having a 3rd party handle code enforcement. It had always been tacked to the employee performing planning duties, which wasn't a perfect fit, but there simply was not enough planning going on to warrant a full-time position. Other Councilors voiced their agreement as well.

Mayor Myers provided explanation on the transition, for the sake of the students, explaining the role of the City Recorder, her management responsibilities and increased role as City Manager. When the current Public Works Director retired, the City Manager would then take on oversight of that department as well. Councilor Webster added that Sarah Cook had been doing much of the work of a City Manager for a number of years and it was time she had the title and the pay for it. There was a consensus of the Council to move forward in that direction and for staff to prepare the necessary job descriptions, salary scales, and budget for the transition.

VI. CONSENT AGENDA

Mayor noted the addition to the payables to include payment to North Santiam Paving in the amount of \$264,337.50 for the 2018 Construction Projects that had been completed. Councilor Webster moved to approve the consent agenda, with the exception of the March 14th unofficial meeting notes. Councilor Beyerl seconded. Discussion: a typo in the minutes of March 28th was discovered and corrected regarding child abuse prevention month. For the students, the purpose of the consent agenda was explained; how all the bills had to be approved in public, minutes of all past meetings and staff reports had to be approved, etc. All in favor: Ayes – 6, Opposed – 0. **APPROVED.**

VII. COMMITTEE/DEPARTMENT UPDATES

Library – no new info

LAC – discussed sign honoring historic structures; accepted resignation of Laurie Forbes

Ad-Hoc – no new info

Planning – no new info

Chamber – new bank manager had a lot of ideas; Turtle Creek, an animal rescue operation, possibility relocating to Jefferson area

TAC – no new info

MPO – a federal designated organization that came out of the last census; dealt with federal transportation money; they approved \$118,000 for Albany bus barn; adjusting transportation plan to meet federal standard; discussed a request to do a study on Hwy 20 capacity

LOC – discussion on speed zones: State looking to unify itself with rest of US to have federally mandated speed, to include state and federal Hwy's, but also county and city roads
MWACT – explained purpose, part of which was approval of funding for MC, all transportation related, local and public; looking to connect with Albany and being Jefferson was in the middle, we were being looked at as some form of hub, which would be a great opportunity for transportation options
With Council's permission, Mayor Myers suggested skipping the rest of the updates to allow time for questions or comments from students or other visitors.

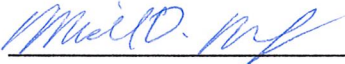
VIII. VISITORS

Various students made several inquiries about where a transportation hub might be built, the timeline for renovations of Hwy 99 through town, and how changing speed limits would stop speeders and accidents from happening. Councilor Beyerl provided responses.

IX. COUNCIL COMMENTS

Councilor Beyerl moved to adjourn, seconded by Audrey Webster. Discussion: Councilor Watkins shared about the Test It app and encouraged students and everybody to use it, as data was being collected from the app on internet speeds. All were in favor and the meeting adjourned at 10:55am so the students could be returned to the school.

MINUTES APPROVED this 23rd day of May, 2019.



Michael D. Myers, Mayor

ATTEST:



Sarah Cook, City Recorder