

## Landmark Advisory Commission Meeting Minutes

October 11, 2017

Jefferson City Hall      150 N 2<sup>nd</sup> Street    Council Chambers

**Present:** Mark Manning; Linda Baker; Clede Dawson; Audrey Webster

**Absent:** Ron Gilles

**Staff:** Lissa Davis, City Planner

**Visitors:** None

1. Meeting was called to order by Mark Manning at 2:00 p.m. There were no public comments.
2. Discussed the SHPO grant with Kerry Davis via telephone. She told the Commission that SHPO commended us for expanding on one project (the RLS) from 2016 to this one. She gave her bio, saying that she has vast experience and education in historic preservation and will complete this project in time for the grant closure. We talked about the different tasks that will need to be completed. This includes establishing chain of title. She talked about the many ways to get the information such as historians, owners, newspapers, courthouse records such as tax records and deeds. We told her that Mike has all the microfilm from the defunct Jefferson Review. Unfortunately, there is no disk for the reader. Audrey said she would look into getting that running. Kerry did say that newspapers are the last resort.
3. Discussed Christmas at the Conser. Because of library construction, there won't be a tree lighting at City Hall. The tree lighting will be held Monday, December 4, 2017 at 6:00 pm. Lissa and Deanna will talk to Jeff about the tree. Linda will contact the elementary school about a choir. Commissioners/staff will contact Teen Connection, Community Center, Girl Scouts, about bake/snack sales. City will provide cocoa; Audrey, marshmallows; Linda, cups & napkins. Linda will organize a raffle. Staff will invite include Katherine Pitman, Library Director to the next LAC meeting, specifically to ask if she could flex her hours to allow the use of the side room as well as being the Story Teller.
4. Meeting set for November 8, 2017.
5. There being no further discussion, motion to adjourn was made by Clede Dawson and seconded by Linda Baker. Meeting adjourned at 3:00 pm.

Minutes approved this 8 day of Nov, 2017

  
Mark Manning, Chair

Attest:

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Lissa Davis, Planner