

Landmark Advisory Commission Meeting Minutes

November 8, 2017

Jefferson City Hall 150 N 2nd Street Council Chambers

Present: Mark Manning; Linda Baker; Clea Dawson; Audrey Webster
Absent: Ron Gilles
Staff: Lissa Davis, City Planner
Visitors: Katherine Putnam

1. Meeting was called to order by Mark Manning at 2:00 p.m. There were no public comments.
2. Spoke with Katherine about having a story time during the event. She is willing to flex her hours and make it happen. She thinks 1 story for 5 – 10 minutes, depending on the crowd. Clea said having it inside would be a nice use for the building. Linda suggested closing Main Street down from 5 – 7 pm. Front power can be turned on. Extension cord may be needed to power lights. Jeff said his crew will put the lights up the previous Friday. Lissa will coordinate with Public Works. Linda will coordinate the singers, confirm ages and number. Mayor Myers will MC the event and Katherine the elf will assist him.

Sarah will supply coffee pots and 6 oz cups for cocoa. Audrey will bring cocoa and marshmallows. Linda will bring tablecloths. Audrey will ask for donations of lights from the community.

Tentative schedule is:

5 pm – Close street

6 pm – Story time

6:15 pm – Singing

6:30 pm – Tree lighting

7 pm – event ends

3. There were no public comments
4. Linda moved to approve the minutes from October 11, 2017, seconded by Clea. Motion passed unanimously.
5. Mark said he spoke with Mike Barnes and needs to follow up. Audrey said she will contact him about the microfiche. She is worried that it's going to be difficult to find the disk needed to operate it. Staff reported that the Conser plan could be done by a RARE intern, paid for by leveraging multiple grants. She will provide more information at the next meeting.
6. Next meeting will be January 10, 2018
7. There being no further discussion, motion to adjourn was made by Linda Baker and seconded by Clea Dawson. Meeting adjourned at 2:53 pm.

Minutes approved this 10 day of Jan, 2018

Mark Manning

Mark Manning, Chair

Attest:

Lissa Davis

Lissa Davis, Planner