

## **Landmark Advisory Commission Meeting Minutes**

May 17, 2017

Jefferson City Hall    150 N 2<sup>nd</sup> Street    Council Chambers

**Present:**        Ron Gilles; Mark Manning; Linda Baker; Walt Perry, Council Liaison  
**Absent:**         Cleda Dawson  
**Staff:**          Lissa Davis, City Planner; Greg Ellis, Interim City Administrator  
**Visitors:**        None

1. Meeting was called to order by Mark Manning at 2:08 p.m. There were no public comments
2. Approval of May 2017 minutes; motion by Linda Baker, seconded by Ron Gilles. Approval unanimous.
3. Linda Baker asked about funding. Greg stated that the budget committee approved \$1000.00 from fund 44-254. The budget is anticipated to be adopted at the June 8, 2017 Council meeting.
4. Handed out Walking Tour brochure. Commissioners were pleased with how it turned out. Asked if they could send a Thank You letter to Tyler Webster for volunteering his time, Mark will sign it.
5. Discussed local recognition program. Walt suggested it should be quarterly or bi-monthly due to the areas "7 months of gloom". Ron asked if the recipients could be recognized on the city's website. Staff will check on that. Linda talked about ways to have a nice sign without spending lots of money. One is to get frames from the school bond group and use them. Commissioners agreed on a quarterly award with a yard sign and certificate signed by Commission members. Linda suggested some changes to the application such as that the age is verifiable by a local database. Discussed whether or not to even have an application and that the LAC decides the winners and their decision is final. She asked it be continued until the June meeting.
6. Staff reported that the house at 257 High Street was burned on May 7, 2017. She explained that the house didn't want to burn and even the smell was different, indicating products and craftsmanship lacking nowadays.
7. Discussed Concert at the Conser series. Linda will develop the flyer. Ron and Mark asked about a sidewalk sign to direct people to the venue.
8. Town meeting regarding the reuse of Conser House is scheduled for July 19 from 6 – 7 pm. Linda will develop a flyer. Mark told the Historical Society (Edna). Suggested newsprint markers on an easel for people to write down their ideas. Stressed this is LAC's meeting and using the information gathered, will bring to Council a summary and recommendations. Mark will represent the Commission at the meeting.

9. Linda provided a copy of the application submitted to DOE by Mrs. Hightower in December. She indicated that even though the project is dead, the Commission should be diligent to make sure something like this won't happen to historic resources without Commission approval. Linda wants on the record that the LAC did not have anything to do with this application. The Commission was not involved in its preparation and did not have an opportunity to review it and take a position. She said based upon the information presented on the application, she does not believe the Commission would be inclined to support it.

10. Meeting dates set for June 14 and July 12 2017 at 2:00 pm.

7. Motion to adjourn by Linda Baker, second by Ron Gilles. Meeting adjourned at 3:05 pm.

Minutes approved this 9 day of Sept, 2017

  
Mark Manning, Chair

Attest:

  
Lissa Davis, Planner