

**CITY OF JEFFERSON**  
Landmarks Advisory Committee  
June 12<sup>th</sup>, 2019  
2:00pm

**MEMBERS PRESENT:** Ron Gilles, Mark Manning, Cleda Dawson, Linda Baker, Edna Campau Council Liaison

**MEMBERS ABSENT:** none

**STAFF PRESENT:** Brianna Hutley, Clerk

**VISITORS:** Patti & Frank Ball

- I. **MEETING CALL TO ORDER-** Mark Manning called meeting to order at 2:05pm.
- II. **MINUTES-** Linda Baker moved to approve the minutes, Ron Gilles seconded and all approved.

**III. OLD BUSINESS-**

3.1- Finalize Concerts at the Conser- Mark Manning discussed the finalized schedule for Concerts at the Conser.

August 6<sup>th</sup> –National Night Out - Gregg Gorthy (will be located on City Hall lawn)

August 13<sup>th</sup> – Craig Risley

August 20<sup>th</sup> – Hickenlooper Family

August 27<sup>th</sup> – Gregg Gorthy

Staff present agreed to revise last years flyer for the concerts and e-mail it out to the committee and the community center. Linda Baker talked about how she would forward the flyer to the Democrat Harold, the Statesman Journal, as well as a couple radio stations. Chair Mark Manning talked about how he would make a donation box and sign for the event. Mark brought up to the committee that they should think of ways to make the event more attractive. Cleda Dawson suggested making one of the events a hat day; the committee agreed to think on more ideas.

3.2- Progress on Historic Award Plaques- Mark Manning said he was keeping in contact with Arts Plus and the plaques would be done soon.

3.3- LAC Commission Vacancy- Committee discussed that Patti Ball had applied for the vacancy and her application was to be reviewed at the June 27<sup>th</sup> City Council Meeting.

3.4- New Nominations Form- Edna Campau brought an example of a Historic City Landmark Designation form that the City of Eugene used. The Committee discussed what they would keep and what they would get rid of and agreed to come back with suggestions. Ron Gilles suggested they look elsewhere for other forms such as the City of Albany or the City of Brownsville. Mark Manning talked about the idea of adding a FAQ sheet to the form that was discussed at the previous meeting, and Edna said she would look into it.

**IV. NEW BUSINESS-**

4.1- Discuss Meetings from May 17<sup>th</sup> and May 31<sup>st</sup>- Mark Manning spoke about the meeting and how there were four committee members present at the May 17<sup>th</sup> meeting. Mark also stated he had messed up on the dates and that the second meeting was supposed to be held on June 19<sup>th</sup> not May 31<sup>st</sup>. Patti Ball then explained that the June 19<sup>th</sup> meeting was now postponed to August because Sharon Leighty would not be able to attend. Patti Ball passed out a price comparison from the historical structure report done in 2012. Patti discussed what repairs had already been done, others that should be prioritized, and which repairs would be done with the coming CLG grant.

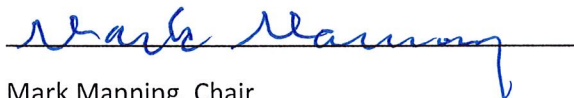
4.2- Grant Update from Patti Ball- Patti discussed a few grants that she had applied for and the progress of them. She shared that they were denied by the Ford Family Foundation Grant, but she was working on the Reeser Family grant. Patti discussed that the Reeser Family grant was a four year \$10,000 per year grant and how it might be able to be split between the Landmarks Advisory Committee and the Ad-Hoc committee.

**V. VISITORS-** none

**VI. COMMITTEE COMMENTS-** Committee discussed that the next meeting would be held on July 10<sup>th</sup>.

**VII. ADJOURNMENT:** Mark Manning moved to adjourn and Linda Baker seconded, all agreed. The meeting adjourned at 3:00pm.

**MINUTES APPROVED** this 10 day of July, 2019.



Mark Manning, Chair

ATTEST:



Brianna Hutley, City Clerk