

## Landmark Advisory Commission Meeting Minutes

January 10, 2018

Jefferson City Hall 150 N 2<sup>nd</sup> Street Council Chambers

**Present:** Mark Manning; Linda Baker; Cleda Dawson; Ron Gilles; Edna Campau

**Absent:**

**Staff:** Lissa Davis, City Planner

**Visitors:** Jim Conser

1. Meeting was called to order by Mark Manning at 2:04 p.m. There were no public comments.
2. Linda moved to approve the minutes from November 8, 2017, seconded by Ron. Motion passed unanimously.
3. Linda and Cleda will serve another term. Mark will continue as Chair with Cleda as Vice Chair. Directed staff to send memo to City Council requesting reappointment.
4. Old Business: Staff presented the 2017 Oregon Main Street – Affiliate report.
5. Discussion of SHPO grant. Mark explained to Jim what the grant is for. Jim asked what benefit will the city get for conducting Intensive Level Surveys. Commission mentioned several points including local recognition, selling point, and benefits of the National Registry.
6. Discussed the upcoming joint work session on February 22, 2018. Mark summarized Commission desire – explore grants to fund a Master Plan as previously discussed for the adaptive reuse of Conser House. Once that is completed, continue exploring funding opportunities for restoration. Edna and Jim said the intent is for a museum and that there should be a cohesive effort by City, LAC and Historical Society to make it happen. Linda said that those stakeholders, as well as the Conser family should guide the master plan process. Jim asked about government vs. non-governmental funding sources. Staff indicated that leveraging multiple grants is preferred. The cost of a plan is unknown at this time. Examples of funding could include the Ford Family Foundation, RDI technical assistance. Mark will come up with the text for the meeting and staff will speak on funding sources. Edna will try to get the historical society together to see if they agree with this plan. At the meeting, Mark will represent LAC, Jim the Conser family, and Karen Wells the historical society. Jim wants to see it stay under city ownership and to draw any lease up very carefully. All agreed that an ad hoc committee appointed by Council to guide the development of the master plan would be helpful.
7. Set meetings for February 14, March ~~14~~<sup>20</sup>, and April 11. <sup>24</sup>
7. There being no further discussion, motion to adjourn was made by Linda Baker and seconded by Cleda Dawson. Meeting adjourned at 2:55 pm.

Minutes approved this 14 day of Feb, 2018

Mark Manning

Mark Manning, Chair

Attest:

Lissa Davis

Lissa Davis, Planner