

CITY OF JEFFERSON

Landmarks Advisory Committee

January 9, 2019

2:00pm

MEMBERS PRESENT: Ron Gilles, Mark Manning, Cleda Dawson, Linda Baker, Laurie Forbes

MEMBERS ABSENT: Edna Campau

STAFF PRESENT: Sarah Cook City Recorder, Brianna Hutley Administrative Assistant

- I. **MEETING CALL TO ORDER-** Mark Manning called meeting to order at 2:00pm
- II. **MINUTES-** Linda Baker moved to approve minutes of December 12, 2018 Ron Gilles seconded and all five approved
- III. **VISITORS-** none
- IV. **OLD BUSINESS-** Draft 4 of the historic preservation award was discussed. The attorney said that it would not need a hold harmless agreement. They discussed where the first two awards would be given which were Center of Main and the boat ramp. There was a discussion on asking the public for nominations of historic landmarks and that plaques would be available for sale to mark such properties.

Linda Baker moved to forward the draft to the city council for approval, Laurie Forbes seconded and all five approved.

V. NEW BUSINESS-

- 6.1 Karen Wells is working on SHPO grant but it is delayed due to government shutdown
- 6.2 Ron Gilles presented information on plaques that the city of Albany uses to mark historic landmarks. He met with Katy with the Albany Visitor's Association to see how they make their plaques and got information and an example plaque. He talked to an Albany local woodworker that makes Albany's plaques who agreed to make Jefferson's if they so choose to continue with him. He talked about the research that needs to go into deciding whether a home falls under historic

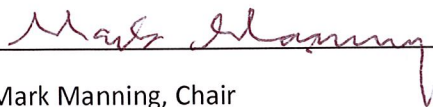
guidelines to receive a plaque. The people of Albany who have received these plaques hold open house tours. The completed plaques are delivered to home owners and are displayed on the porch. Katy from Albany proposed to come and give a presentation at a later date. Measurements on plaque was discussed as well as cost and who they would want to use to make the plaque. Ron is going to contact Katy to come and give her presentation to the committee at their next meeting.

VI. CONSER HOUSE COMMITTEE UPDATE- They mainly discussed grant opportunities and then Karen Wells provided information on historical societies activities and upcoming meetings.

VII. COMMITTEE COMMENTS- The committee openly reviewed calendar for upcoming events. Laurie Forbes was collecting deeds for houses and talked about ideas for cataloging historic properties and resources that would provide properties. They talked about resources that would provide evidence such as the micro fiche or micro film machine. Mark Manning will be absent for the March 13th meeting. Cleda Dawson suggested Lego project at the new library this summer to get information out about the landmarks committee. The committee also discussed continuing concerts at the Conser and will be leaving it as an ongoing agenda item.

VIII. ADJOURNMENT- Linda Baker moved to adjourn and Ron Gilles seconded; all agreed. The meeting ended at 2:55pm.

MINUTES APPROVED this 13th day of February, 2019.



Mark Manning, Chair

ATTEST:



Brianna Hutley, Administrative Assistant