

Landmark Advisory Commission Meeting Minutes

August 8, 2018

Jefferson City Hall

150 N 2nd Street

Council Chambers

Present: Mark Manning, Linda Baker, Laurie Forbes, Edna Campau

Absent: Ron Gilles

Staff: Lissa Davis, City Planner

Visitors: Karen Wells

1. Meeting was called to order by Mark at 2:00 p.m.
2. No comments
3. Linda moved to approve the minutes from July 11, 2018 meeting, seconded by Laurie. Motion passed unanimously.
4. Old Business
 - 4.1 Continued discussion of local recognition. Staff presented handouts indicating the difficulty of finding examples of succinct criteria. Commission decided to come up with their own criteria. Staff indicated that they should be as objective as they can. Linda asked if it will be a new procedure or policy. If the latter, we would have to get it approved by Council. Mark suggested they stay with a procedure adjustment, keep it simple. He said it is not a major award, but an educational opportunity for the community as well as recognition of the properties. Linda asked if staff spoke with other cities. She replied yes, but didn't get any good results. Then discussed timing. Edna and Laurie suggested twice a year, possible May and December. Mark said the obstacle will be getting the property owner's permission or buy in. Linda said we need a photo release and waiver of liability/hold harmless. Staff will ask our legal to draw them up. Laurie suggested Ryan's Sign as Millersburg for the recognition yard sign. Staff will ask Sarah to develop a nice proclamation signed by the LAC and Council and framed for the property owner, possibly to be given at a Council meeting. Title of the award was discussed. One possibility could be Jefferson Historic House of Distinction, presented by the LAC. Discussion ensued if only inside city resources would be considered. Laurie suggested by precincts. Linda stated that it's easier to expand the scope than reduce it. Mark summed it up thus: Mayoral proclamation; house plaque; and a yard sign. Commission then discussed who can nominate. Cleda said the Commission should be responsible. Decision was to keep it within the Commission for the first two awards. Staff will provide 100-year-old resource inventory. Laurie joked to only consider resources older than ourselves. Next meeting, Mark asked Commission to bring back 3 – 5 criteria and a couple of test addresses.

- 4.2 Discussed ILS draft. Laurie had a couple of issues about them, which staff will forward to Kerry. Laurie found a James Edward Weddle (797 S Main) Jefferson precinct but there's no verification that he was in business or that he was ever in city limits. Questions if the house was actually within the city limits. She also asked if the Bates 1st came before the Railroad Addition 1, as there is no proof. Mark had previously asked staff to get Kerry's opinion on researching in Marion County. Staff reported that yes, it is very difficult. Mark said he gave a copy of the ILS (Union) to Marti and had not received any comments. Laurie said she would lend her expertise to teach the Commission how to do the research for future endeavors.

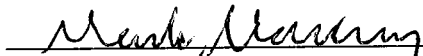
5. New Business
 - 5.1 Kuri had to reschedule her evaluation to the September 12 meeting.
 - 5.2 Next Conser House meeting will take place at 5 pm on September 17, preceding the Historical Society at 6. The committee meeting will consist of an election of officers, unless Council desires to appoint them. Edna will speak of it during Council comments at the next meeting. Mark said the committee floundered a bit getting started. They made headway, just not in the right direction. Edna said council agreed a feasibility grant is necessary because it gives expert validation. Linda said community meetings with post-it notes isn't enough; needs formal validation from an expert. What is process to be used? Historical Society could be a partner or possible pass through. Matches could come from the LAC, Historical Society and Conser family. Historical society can fundraise. Karen has a book in progress. Linda and Edna talked about fund-raising activities such as rummage and bake sales, for example. Karen said she doesn't have the time to be the JHS point person on the project. Edna said to pursue the feasibility study and share results with JHS.

6. Set meetings September 12 and October 10, 2018. Will decide in October meeting schedule through the end of 2018.

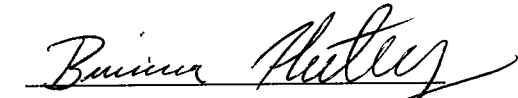
7. Commission discussion
 - 7.1 Cleda gave a report on the Concerts at the Conser series. Attendance was at least double that of 2017. It takes three years to take hold. Staff asked if we should skip National Night Out (NNO) in 2019. Cleda said not to skip and Mark said NNO is enough. Staff suggested a mariachi band next year to draw in a different demographic. Edna will connect staff with Kris Christopherson. Mark would like a letter of thanks drawn up for each performer for LAC signature.

8. Linda moved to adjourn, Cleda seconded. Motion passed unanimously and meeting was adjourned at 3:02.

Minutes approved this 12 day of September 2018


Mark Manning, Chair

Attest:


~~Lissa Davis, Planner~~
Brianna Huthey, Clerk