

Landmark Advisory Commission Meeting Minutes

August 9, 2017

Jefferson City Hall

150 N 2nd Street

Council Chambers

Present: Ron Gilles; Mark Manning; Linda Baker; Clea Dawson

Absent: Walt Perry, Council Liaison

Staff: Lissa Davis, City Planner

Visitors: None

1. Meeting was called to order by Mark Manning at 2:07 p.m. There were no public comments
2. Approval of June 2017 minutes; motion by Linda Baker, seconded by Ron Gilles. Approval unanimous.
3. Discussed the Concerts at the Conser. Agreed that it has been successful and came up with ideas to make next year better, including holding them on Tuesday evening; encouraging food sales; and, passing the hat. Linda and Clea agreed to come up with an appropriate "hat" and Mark said he would bring a jar for the 8/9 concert.
4. Recapped meeting about adaptive reuse of the Conser House. Agreed that a Master Plan and professional guidance is needed to sort out ideas and provide general guidance about how to prepare the building now for future reuse. Staff will research opportunities such as SHPO, Model Plans, and RDI, Gilbert House in Salem, as well as funding avenues. Linda will provide a handout "10 Components of a Master Plan" at the September meeting. Mark stated he was glad to see the Conser family getting involved.
5. Staff discussed the RFPs for the ILS SHPO grant implementation. Since re-advertising, one RFP proposal has come in from Julie Osborne. Commission were pleased with her qualifications and asked staff to call City of Mitchell as a reference. As the deadline for proposals is August 15th, it won't be possible for the Commission to vet additional proposals. Linda moved to accept Osborne's RFP, unless a better one is submitted after the meeting. If this does happen, staff is directed to make the final decision. Ron seconded the motion and it passed unanimously.
6. Meeting dates set for September 13, October 11, and November 8, 2017 at 2:00 pm.
7. There being no further discussion, motion to adjourn was made by Linda Baker and seconded by Ron Gilles. Meeting adjourned at 2:40 pm.

Minutes approved this 8 day of Nov., 2017


Mark Manning, Chair

Attest:


Lissa Davis, Planner