

**CITY OF JEFFERSON**  
Landmarks Advisory Commission  
Via Zoom  
September 9th, 2020  
11:00 AM

**MEMBERS PRESENT ON CALL:** Mark Manning, Patti Ball, Edna Campau, Ron Gilles

**MEMBERS ABSENT ON CALL:** Linda Baker, Cleda Dawson

**STAFF PRESENT ON CALL:** Brianna Hutley, City Clerk

**VISITORS ON CALL:** None

**I. MEETING CALL TO ORDER-** Mark Manning called meeting to order at 11:15am. New item was added to New business by Patti Ball.

**II. MINUTES-** Edna Campau moved to approve minutes from the May 13th meeting. Patti Ball seconded; all present approved.

**III. OLD BUSINESS-**

3.1- Historic Preservation Award- Mark Manning discussed how they are still on track with the rest of the years Historic Preservation Awards. Patti Ball addressed the concerns from the last meeting about the printing of the Community Center plaque and the picture quality. She reported that they were able to print the plaque with no problems with the picture. Mark expressed concerns about the church on 2<sup>nd</sup> St., which they planned to award in December, noting the church might be closed through December. However, if they were not able to award it then, they had backups. The R.A Denby house that was supposed to be awarded in August was postponed. The Jones house at 797 S Main and the Miller house at 421 N 2<sup>nd</sup> St. were in the works to be awarded soon.

**IV. NEW BUSINESS-**

4.1- Time Capsule Placement Ceremony- Patti Ball expressed interest in having a booth at the time capsule placement ceremony on October 17<sup>th</sup>. She also recommended that the LAC open the Historic Preservation Award to the community to nominate houses, and wanted to do so before October 17<sup>th</sup>, so the LAC could distribute information at the ceremony. Mark Manning agreed and would make a flyer about the LAC, which could be handed out along with a copy of the walking tour they were creating. Brianna Hutley agreed to talk to the City Manager, Sarah Cook about the booth.

4.2- Historic Zone Planning/Historic Neighborhood Compatibility- Mark Manning and Ron Gilles discussed the LAC section in the Jefferson municipal code and how they were unaware of it. The Commission discussed the code and came to an agreement that they had more questions than answers. Ron Gilles suggested that they reach out to Kuri Gill, from SHPO, to join a zoom meeting next month and possibly answer their questions. The Commission agreed and would send all questions to Brianna Hutley to send to Kuri if she agreed to meet. Mark wanted to look into the possibility of creating historical districts in Jefferson and all it entailed. Edna Campau brought up the need to figure out a way to make the current code work and a key word in the code was "designated landmark". The commission also discussed the possibility of putting restrictions on historical properties in the future and what that might look like, but agreed to table the subjects until speaking with Kuri Gill.

V. VISITORS- None

VI. COMMITTEE COMMENTS-

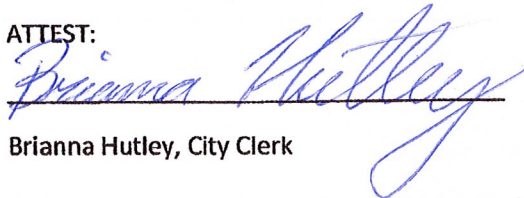
Edna Campau stated that the presentation of the Community Center plaque went well. Patti Ball asked to talk about the purpose of the LAC at the next meeting as defined in the Jefferson municipal code.

**ADJOURNMENT:** Edna Campau moved to adjourn the meeting, Ron Gilles seconded, and all approved. The meeting adjourned at 12:08pm.

MINUTES APPROVED this 14<sup>th</sup> day of Oct, 2020.

  
Mark Manning, Chair

ATTEST:

  
Brianna Hutley, City Clerk