

**CITY OF JEFFERSON**  
Landmarks Advisory Commission  
Via Conference Call  
May 13th, 2020  
2:00pm

**MEMBERS PRESENT ON CALL:** Mark Manning, Patti Ball, Edna Campau, Ron Gilles, Linda Baker,  
Cleda Dawson

**MEMBERS ABSENT ON CALL:** None

**STAFF PRESENT ON CALL:** Brianna Hutley, City Clerk

**VISITORS ON CALL:** None

- I. **MEETING CALL TO ORDER-** Mark Manning called meeting to order at 2:03pm.
- II. **MINUTES-** Linda Baker moved to approve minutes from the February 19<sup>th</sup> meeting, Edna Campau seconded, five approved; one abstained (Dawson)- minutes were approved.
- III. **OLD BUSINESS-** None
- IV. **NEW BUSINESS-**

4.1- Historic Preservation Award-Pandemic Changes- Mark Manning and Patti Ball discussed new nominations for the Historic Preservation Award. Mark brought up the issue with receiving the applications in a timely manner. Linda Baker suggested highlighting the parts that the nominees needed to fill out and the commission agreed. Mark and Patti discussed the option of pre-filling the applications before sending them out so that it didn't seem intimidating; however Brianna Hutley noted she did not have the historical information in advance, but could send the applications to Mark and Patti to fill in while doing the research on the houses. Everyone agreed; Brianna would make the changes to the application.

V. **VISITORS-** None

VI. **COMMITTEE COMMENTS-**

Ron Gilles shared information he gathered from Cottage Groves' municipal code regarding demolition of Historic properties. He was researching other City codes in hopes they could come up with a process of protecting historic homes from demolition. Patti Ball gave an update on the funding for the Conser House Rehabilitation. The grants that she had applied for had either ran out or were reallocated. They were still moving along with the Conser

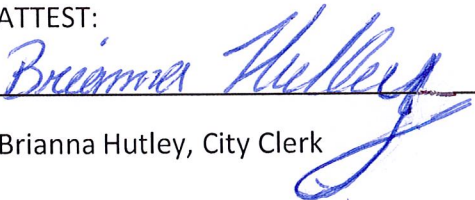
family's \$10,000 donation and \$4000 in donations from others. Patti wanted to have a brainstorming meeting on how to raise more funds in the future. Moving on, Patti Ball discussed the Community Center's plaque and the plans for how it would be done, noting she had gone to Turner Signs, but they were unable to print her design because the picture would be pixelated, and Arts Plus said the same. Different design styles were discussed by the commission, but none were agreed upon. Patti said she would come up with some other styles and send them to the commission.

**ADJOURNMENT:** Ron Gilles moved to adjourn the meeting, Cleda Dawson seconded, and all approved. The meeting adjourned at 3:18pm.

**MINUTES APPROVED** this 9 day of Sept, 2020.

  
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Mark Manning, Chair

ATTEST:

  
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Brianna Hutley, City Clerk