

**CITY OF JEFFERSON**  
Landmarks Advisory Committee  
August 28<sup>th</sup>, 2019  
2:00pm

**MEMBERS PRESENT:** Mark Manning, Cleda Dawson, Linda Baker, Patti Ball, Ron Gilles, Edna Campau

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Brianna Hutley, Clerk

**VISITORS:** Frank Ball

**I. MEETING CALL TO ORDER-** Mark Manning called meeting to order at 2:00pm.

**II. MINUTES-** Mark Manning moved to approve the minutes from the July 10 meeting, Patti Ball seconded and all approved.

**III. OLD BUSINESS-**

3.1- Update on Historic Award Plaques- Mark Manning brought a different design to show to the Commission for the Conser Ferry Historic Preservation Award. It would be a more inexpensive design in case the sign was ever damaged. The Commission all agreed on the design and Mark would put in the order at Arts Plus.

3.2- Semi Permanent Sign- Mark Manning inquired to the Commission whether or not they wanted to make the semi-permanent sign. Mark brought up the issue that the sign might be stolen or the property owner might not want it placed on their property. Ron Gilles disagreed and said that they should try it once, and the Commission all agreed. Mark asked if they would like the sign to be one-sided or two-sided, and the Commission agreed to make it one-sided. Mark would include it with the order for the Conser Ferry award.

**IV. NEW BUSINESS-**

4.1- Drafts for Historic Award Letter, FAQ, and Application- The Commission brought up corrections that they wanted to be made to the drafts. Linda Baker brought up three new questions to be added to the FAQ sheet that the commission agreed with.

8. What happens if I move?

- If you move, the plaque that will be presented is to stay with the property because it is the property that is awarded. The new owner will be notified about the plaque.

9. What if the new owner does not want the sign?

- The Landmarks Advisory Commission cannot force a person to hang the plaque. However, the Commission asks that if they do not want the sign that it be returned to City Hall.

10. If I have more questions who do I contact?

- If you have any further questions contact Brianna at City Hall 541-327-2768 x 302.

Patti Ball suggested that the Historic Information section of the draft application should be filled out before they were sent the letter. Edna Campau wondered what the point of sending the application would be if they completed that section. The Commission decided that the first awarded house would be the test house for the application.

**V. VISITORS-** None

**VI. COMMITTEE COMMENTS-**

Patti Ball shared information on some of the historic homes that she and Laurie Forbes were researching. She presented the three that would first receive the Historic Preservation award out of the twelve for Jefferson's sequential celebration.

1. CM Smith 1910 at 310 Church St.
2. JS Conser 1860 at 290 Hazel St.
3. AB Hudleson at 245 N 3<sup>rd</sup> St.

Patti asked the commission which houses, out of the files she brought, they would like Laurie to start on next and they chose three more.

Linda Baker invited everyone to the event that the FOL was hosting for the 149<sup>th</sup> birthday of Jefferson on October 20<sup>th</sup> at the library.

**VII. ADJOURNMENT:** Linda Baker moved to adjourn and Cleda Dawson seconded, all agreed. The meeting adjourned at 3:20pm.

**MINUTES APPROVED** this 11 day of September, 2019.

  
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Mark Manning, Chair

ATTEST:

  
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Brianna Hutley, City Clerk