

**CITY OF JEFFERSON**  
Landmarks Advisory Commission  
February 19, 2020  
2:00pm

**MEMBERS PRESENT:** Mark Manning, Patti Ball, Edna Campau, Ron Gilles, Linda Baker

**MEMBERS ABSENT:** Cleda Dawson

**STAFF PRESENT:** Brianna Hutley, City Clerk

**VISITORS:** Frank Ball, Karen Wells

- I. **MEETING CALL TO ORDER-** Mark Manning called meeting to order at 2:01pm.
- II. **MINUTES-** Linda Baker moved to approve minutes from the January 8<sup>th</sup> meeting, Patti Ball seconded, and all approved.

**III. OLD BUSINESS-**

- 3.1- Update on Historic Award- Staff updated that the award packet had not been received from the owner of 910 S Main, which was scheduled to be awarded at the February 27<sup>th</sup> Council meeting. Mark Manning and Patti Ball discussed the next houses that they had been researching. Mark asked if they were still on budget to purchase two more signs this fiscal year, to which Brianna Hutley indicated she would check with City Manager Sarah Cook.
- 3.2- Update on Conser House Rehabilitation- Patti Ball shared information about a meeting on February 26<sup>th</sup> with OCF regarding an HVAC grant that she applied for. She had also applied for two small grants through Washington Federal and Trust Management. For the second-floor plan, Jim Conser was pitching in \$2000 dollars toward the \$3500 cost, and the rest would be paid with grant money. Patti further reported that the same company that did the porch and gutters had agreed to take out the chimney for \$500 rather than the \$6000 that was appraised. Public Works Director, Jeff Buskirk agreed to take out the rotted boards on the side so the CLG grant could be finished.
- 3.3- Howell Building- Visitor Karen Wells, talked about how the Community Center holding another make a difference day for the Howell building. She had talked with janitor Chris Rosenbalm from the High school, and he said he had kids available to paint on a Wednesday for an hour and a half. She was looking to have it done by the 150<sup>th</sup> birthday celebration. Ron Gilles inquired if the Community Center was still interested in buying the property, and she said she was unsure.

3.4-Call to Musicians Flyer- Brianna Hutley asked the Commission if they wanted to add a small stipend for the musicians that performed at the Concerts at the Conser. The commission agreed that a small stipend of \$50 could be paid to each act. She would update the flyer and then distribute. Patti Ball noted that a few boards in the gazebo were rotting and lattice was coming off. She asked Brianna to ask Jeff Buskirk if it could be repaired before the Concerts at the Conser.

**IV. NEW BUSINESS-**

4.1- Main Street- Patti brought up the Oregon Main Street program. She wanted to get in contact with someone to have them come to one of the LAC meetings. The commission agreed that and she would look for contact information.

**V. VISITORS-** Karen Wells shared that a couple historic houses in Jefferson had applied for the HGTV show "Hometown."

**VI. COMMITTEE COMMENTS-**

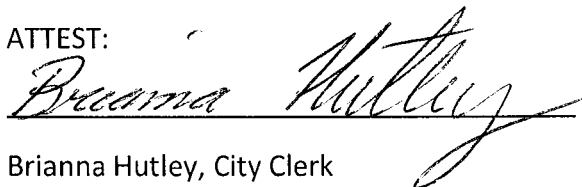
Patti noted that May was Historic Preservation month and she wanted to make a display board with the different houses that had been awarded so far. Mark Manning asked the commission to move the March meeting from the 11<sup>th</sup> to the 18<sup>th</sup>, and the commission agreed.

**VII. ADJOURNMENT:** Mark Manning adjourned the meeting at 3:00pm.

**MINUTES APPROVED** this 13 day of May, 2020.

  
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Mark Manning, Chair

ATTEST:

  
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Brianna Hutley, City Clerk