

CITY OF JEFFERSON
Landmarks Advisory Commission
September 11th, 2019
2:00pm

MEMBERS PRESENT: Mark Manning, Linda Baker, Patti Ball, Edna Campau

MEMBERS ABSENT: Ron Gilles, Cleda Dawson

STAFF PRESENT: Brianna Hutley, Clerk

VISITORS: Frank Ball

I. MEETING CALL TO ORDER- Mark Manning called meeting to order at 2:00pm.

II. MINUTES- Patti Ball made changes to the minutes. Linda Baker moved to approve minutes as changes made, Edna Campau seconded, and all approved.

III. OLD BUSINESS-

3.1- Update on Historic Award Plaques- Mark Manning said he is going to place the order for the Jacob Concer Ferry, the semi-permanent sign, and the CM Smith house plaques at the same time. The Commission agreed and Mark said he would place the order when we got confirmation from the CM Smith house on whether they were accepting.

3.2- Drafts for Historic Award Letter, FAQ, and Application- Edna Campau made one format change to the application. The Commission approved all of the drafts for the Historic Preservation Award Packet. Mark Manning would hand deliver the CM Smith house letter. Patti Ball asked that she be able to hand deliver the Jacob S Conser house letter because she had already met the owner, the Commission agreed. Linda Baker asked that Brianna Hutley make a draft for the news release that will go out for each awardee. The news release will be posted on the community and City Facebook pages, the community newsletter, local newspaper(s), and the City website.

IV. NEW BUSINESS-

V. VISITORS- None

VI. COMMITTEE COMMENTS-

Patti Ball brought with her the prospective houses for the other awards and the Commission chose more houses for her and Laurie Forbes to continue research on. Below is the tentative awardee schedule for the 150th Birthday celebration:

- October 2019- C.M. Smith House 1910 at 310 Church

- November 2019- J.S. Conser House 1860 at 290 Hazel
- December 2019- A.B. Hudleson House 1893 at 245 N 3rd
- January 2020- 421 N 2nd St
- February 2020- 268 N 3rd
- March 2020- 934 S Main
- April 2020- 464 N 2nd
- May 2020- ??
- June 2020- ??
- July 2020- ??
- August 2020- ??
- September 2020- Community Center
- October 2020- Jefferson Pioneer Cemetery

VII. **ADJOURNMENT:** Linda Baker moved to adjourn and Edna Campau seconded, all agreed. The meeting adjourned at 3:00pm.

MINUTES APPROVED this 13 day of November, 2019.

Mark Manning
Mark Manning, Chair

ATTEST:

Brianna Hutley
Brianna Hutley, City Clerk